

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

**Board of Trustees Meeting  
October 28, 2020  
Meeting Minutes**

A Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, October 28, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view

**Call to order**

Starr, Piehl, Wilken are present. Mack and Gerlach are absent

**Consent Agenda**

Minutes

Claims

ADP	Fees	\$57.75
ADP Garnish	Garnishments	\$266.77
ADP Tax	Payroll Taxes	\$2350.59
Amazon	Supplies	\$341.33
Ashland Disposal Service	Services	\$80.00
Black Hills Energy	Services	\$241.74
Central Community College	Fees	\$85.00
Cass County Sheriff	Services	\$800.00
Frontier Coop	Supplies	\$15.50
Nebraska Department of Revenue	Taxes	\$740.00
Nebraska Medicine	Services	\$445.38
Paymentech	Fees	\$42.08
Ricoh	Services	\$67.78
Spickelmier & Sons HDD	Services	\$2257.50
Total Wellness	Services	\$240.00
US Postal Service	Supplies	\$227.55.
Wages	Employee/Board Member Wages	\$8766.96
Windstream	Services	\$451.63

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Piehl made a motion to approve consent agenda including minutes, claims, time cards, payroll detail report, and financials including profit and loss, balance sheet, A/P aging summary, and EFT transactions. Starr seconded the motion.

Aye-Wilken, Piehl, Starr

Nay-None

Motion carried

**Water Report**

**Sheriff Report**

**Maintenance Report**

Wilken mentioned that when he was pushing snow the other night, he realized that he street light at 6<sup>th</sup> and Ash is out. McClatchey said that he is aware of that and the lights have been ordered.

**Clerk Report**

**Planning & Zoning**

Kubik mentioned that they had another resignation which will be recognized tonight. He said that now that the Planning & Zoning Board is down to two members, they are at a standstill. He mentioned that the website needs to be updated. It does not reflect the current information. Kubik recommended raising the building permit fee to \$75.00 to cover the costs in the office and the costs for the Zoning Administrator. He mentioned that the Open Meeting Act needs to be hanging in the community center when holding meetings in that room.

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## **Fire/Rescue Report**

### **Communication of Citizens**

Snell asked who they need to call when the power goes out. She feels this information should be on the bill. Piehl stated that if it happens in the evening, you would need to contact a board member. They will contact either the electricians or OPPD depending on what the problem is.

Snell also voiced concern over the website not being up to date. The minutes and agendas are not being posted in a timely fashion. She explained that she emails Gerlach will not respond when she emails him. She said that she was told by Cadwell that Gerlach is the only one who has access to this. Starr stated that Cadwell should be given access to the website so she is able to update the minutes. Wilken explained that Kubik and him talked about posting unapproved minutes to the website and stating at the bottom that they are draft copies until approved. Once approved, they would be removed and the official copy would be posted. Wilken agreed that the clerk should be able to update minutes and agenda on the website. Elliott wondered why the members of Planning & Zoning, Park & Rec, etc. are not listed on the website.

Kubik asked if we would be able to hold teleconference. Wilken stated that the Governor has not made any exceptions to this at this point. Kubik stated that they had good attendance when they were able to hold the meetings via teleconference.

### **Board of Adjustment Meeting**

#### **Discussion approve disapprove variance for building on Parcel ID 130029963 & 130395454**

Wilken explained to the audience that they are not allowed to hold the Board of Adjustment meeting because they do not have four board members present.

### **Old Business**

#### **Discussion approve disapprove fee schedule**

Wilken made a motion to table the fee schedule until the next meeting. Starr seconded the motion.

Aye-Piehl, Starr, Wilken

Nay-None

Motion tabled

### **New Business**

#### **Discussion approve disapprove Karen Sabin's resignation from Planning & Zoning**

#### **Commission**

Wilken made a motion to approve Sabin's resignation from the Planning & Zoning Commission. Starr seconded the motion.

Aye-Starr, Piehl, Wilken

Nay-None

Motion carried

#### **Discussion approve disapprove purchase of electrical supplies**

McClatchey reported that they have already order a lump sum of electrical supplies. They are requesting to purchase an additional 5-meter cans which would leave us with three extras on hand.

Wilken made a motion to approve \$2300.00 for electrical supplies including a transformer and meter cans. Starr seconded the motion.

Aye-Wilken, Piehl, Starr

Nay-None

Motion carried

#### **Discussion approve disapprove purchase of trash pump for sewer plant**

Wilken was informed that the trash pump at the sewer plant is no longer working. McClatchey explained that the trash pump that quit working is 21 years old. It was going to cost around \$780 for the parts. They would not give us a quote on the labor. It will cost around \$1440.00 to get a new one.

Wilken made a motion to approve the purchase of the trash pump for the sewer plant not to exceed \$1500.00. Starr seconded the motion.

Aye-Piehl, Wilken, Starr

Nay-None

Motion carried

#### **Discussion approve rezoning for Ahlman lot**

Wilken explained that this was never approved before. We requested that you restart the process when you had potential buyers so we knew what the intent of rezoning would be. Ahlman stated that the buyer would like to have a building to storage building. The board requested that a purchase agreement provided with the rezoning application so the intent is proven. Kubik mentioned the future use plan and if the rezoning fits with the future use. Kubik explained to that this is a process and this will require public hearings. This is not something that will happen overnight. The Planning & Zoning Commission is down to only two members. We can't hold a quorum with only two members.

### **Ordinance**

#### **Discussion approve disapprove Ordinance 503 Rein wages**

Wilken made a motion to introduce Ordinance 503. Piehl seconded the motion.

Aye-Wilken, Starr, Piehl

Nay-None

Motion carried

Wilken made a motion to approve Ordinance 503. Piehl seconded the motion.

Aye-Starr, Wilken, Piehl

Nay-None

Motion carried

