

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
April 14th, 2021
Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, April 14th, 2021, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Mack, Wilken, Kubik, Ahlman, Gerlach.

Consent Agenda

ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$331.45
ADP Tax	Payroll Taxes	\$2,445.19
ADP Wages	Wages	\$5,456.06
Barco Municipal Products	Services	\$368.85
Cass County Sheriff	Services	\$800.00
C&L Hardware	Supplies	\$144.30
Emergency Medical Products	Supplies	\$478.51
EMS Connect	Services	\$42.00
Frontier Coop	Services	\$423.73
Hamilton Equipment Company	Supplies	\$9.28
Husker Electric Supply Co.	Supplies	\$799.83
Intuit Checks	Supplies	\$231.98
Invoice Cloud	Services	\$186.06
James Stewart	Supplies	\$29.15
Menards	Supplies	\$648.00
Midwest Laboratories, Inc.	Supplies	\$141.19
Municipal Supply, Inc. of Omaha	Supplies	\$204.59
NAPA	Supplies	\$74.96
Nebraska Dept of Revenue	Services	\$4,006.11
NIP Crime Report	Services	\$15.50
NMPP	Services	\$691.52
Northern Lights	Supplies	\$1,317.50
One Call Concepts	Services	\$19.21
Pavers	Services	\$444.72
Paymentech Transfer	Services	\$59.23
Southeast Area Clerks Association	Services	\$20.00
Spickelmier	Services	\$4,200.00
Tractor Supply	Supplies	\$207.77
Wahoo- Waverly- Ashland Newspaper	Services	\$230.49
Weathercraft	Services	\$231.90
Wirebuilt	Services	\$79.00

Minutes

Claims

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Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, A/P Aging Summary and EFT Transactions. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.

Water Report

Sheriff Report- was presented. Sheriff reported thefts are a popular issue trending lately. Snell asked about ATVs in town. Wilken stated they should have stickers, flags and be older than 16 years old.

Maintenance Report- department head report was presented.

Clerk Report- deadline for Agenda is at 12pm the Friday before the meeting.

- **Treasurer's Report-** Greve has contacted Trecek with Ameritas for payoff amounts on water bonds.

Planning & Zoning

Fire/Rescue Report

Library- department head report was presented.

Communication of Citizens

Elliot stated she would like to see the communication of citizens to be more elaborate. Elliot also stated she would like to see all of the wages included in the Ordinances. Loubert stated he would like to see the sidewalk fixed on North Street near 45th and West Street.

Ordinance

1. Approve/ Disapprove Ordinance 514 Employee Handbook

Ordinance NO. 514 entitled: AN ORDINANCE OF THE VILLAGE OF GREENWOOD, CASS COUNTY, NEBRASKA, TO PROVIDE FOR THE MODIFICATION OF THE EMPLOYEE HANDBOOK PROVIDING FOR REVISIONS; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED EITHER IN PAMPHLET FORM OR BY POSTING; AND TO PROVIDE THAT THIS ORDINANCE SHALL NOT BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF GREENWOOD, NEBRASKA, was introduced by Mack. The Chairman then instructed the Clerk to read Ordinance No. 514 of the Village of Greenwood, Nebraska. The Clerk thereupon read the aforesaid Ordinance No. 514 by title.

Wilken made a motion to wave the third and forth reading of Ordinance No. 514. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Wilken made a motion to adopt Ordinance No. 514. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

Resolution

1. Approve/ Disapprove Resolution 21-3 Master Fee Schedule

Wilken made a motion to approve Resolution 21-3 Master Fee Schedule. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Old Business

New Business

1. Approve/ Disapprove McClatchey raise for Water license

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Kubik made a motion to give McClatchey a \$3.00 an hour raise for his water license. His hourly rate be increased to \$23.00 an hour. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

2. Approve/ Disapprove Steel flag pole topper bid for Flag in park

Kubik stated maybe to keep the flag pole in the middle of the park and to add landscaping around it to keep people from running into it. Wilken stated they could add concrete around it and keep it where it is at now. Mack also stated a light should be present if the flag remains up throughout the night. Kubik made a motion to table the steel flag pole topper bid for flag in park. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

3. Approve/ Disapprove BSE Quote for supplies needed

Wilken made a motion to approve the BSE Quote for supplies as needed not to exceed \$1,510.32. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

4. Approve/ Disapprove 1in crusher run rock 30 ton from Buel

Wilken stated the maintenance has requested rock for North Street that will take a trailer load. They also need rock for Pleasant Street. Gerlach made a motion to approve 30-ton 1in crusher run rock from Buel for no more than \$1,000.00 delivered. Ahlman seconded the motion. Roll call vote: Ayes- Ahlman, Gerlach, Mack, Kubik. Wilken abstained. Motion carried.

5. Approve/ Disapprove Small Animal Permit for Danielle Khalil

Gerlach made a motion to table the small animal permit for Danielle Khalil until more information is provided. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

6. Approve/ Disapprove Fire Hall security

Gerlach stated for the two doors at the firehall will be \$3,260.00 to start. The quote from Mattice Lock & Safe is good for 30-60 days. Kubik stated we should discuss this with fire and rescue. Wilken made a motion to table the Fire Hall security until the next meeting for further research. Ahlman seconded the motion. Roll call vote: All ayes. Motion carries.

Board Questions or Comments- Ahlman stated Nathan Ahlman has 40ft poles that he is willing to sell the Village for \$200.00 apiece. Gerlach stated there is a sidewalk North of old school house building that needs to be replaced. The old home owner removed it. Mack stated the letters that were sent out for car removals. Mack stated we need to start removing the junk cars now that they have notice. Wilken stated Roger Dennis needs water and sewer over at his new building. McClatchey will be writing up a quote for this.

Adjournment- Wilken made a motion to adjourn the meeting at 8:23pm. Mack seconded the motion. Roll call vote: All ayes.

Respectfully Submitted,

Jasmine Greve

Unapproved Minutes