

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
March 31st, 2021
Meeting Minutes**

Chair Wilken called the Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, March 31st, 2021, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present- Mack, Wilken, Kubik, Ahlman, Gerlach.

Consent Agenda

ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$461.16
ADP Tax	Payroll Taxes	\$2,988.64
ADP Wages	Wages	\$7,063.03
Ashland Gazette	Supplies	\$38.45
Ashland Disposal Service	Supplies	\$80.00
Baker and Taylor	Supplies	\$18.17
Black Hills Energy	Services	\$352.05
CHM Computer Services	Services	\$480.00
Danko Emergency Equipment	Supplies	\$4,142.05
Doug Tweton	Services	\$250.00
Dutton- Lainson Company	Supplies	\$501.43
Emergency Medical Products	Supplies	\$214.41
EMS Connect	Services	\$25.00
General Fire & Safety	Services	\$1,531.70
Invoice Cloud	Services	\$197.05
Menards	Supplies	\$192.54
Nebraska Snow Equipment	Services	\$46.14
OPPD	Services	\$722.88
Paymentech Transfer	Services	\$59.23
Miller Monroe Farrell Insurance	Services	\$1,648.50
Municipal Supply Inc. Of Omaha	Supplies	\$1481.85
Ricoh	Services	\$285.23
State Fire Marshall Training Division	Services	\$100.00
Travelers	Services	\$729.00
USPS	Supplies	\$63.00
Verizon Wireless	Services	\$104.92
Windstream	Services	\$471.82

Minutes

Claims

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

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Kubik made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, A/P Aging Summary and EFT Transactions. Ahlman seconded the motion. Roll call vote: Ayes- Wilken, Kubik, Ahlman, Gerlach, Mack. Motion carried.

Water Report

Sheriff Report

Maintenance Report- Department head report was presented. Wilken made a motion to approve the wire for \$8,269.42. Mack seconded the motion. Roll call vote: Ayes- Ahlman, Gerlach, Kubik, Wilken, Mack. Motion carried. Wire was pulled for Greenlight Realty so all that remains is water/sewer.

Clerk Report- People service bill from 2019 was emailed to the office. Village paid for everything October 2020.

Planning & Zoning

Fire/Rescue Report- Bunker gear bill was unpaid from last year.

Library- Wilken said thank you to the Librarian for putting on the Easter Egg hunt for the Village.

Communication of Citizens-were heard.

Old Business

1. Approve/ Disapprove purchase of time clock and ending ADP

Gerlach made a motion to approve the purchase of the time clock for \$521.10. Ahlman seconded the motion. Roll call vote: Ayes- Wilken, Mack, Gerlach, Ahlman, Kubik. Motion carried.

2. Approve/ Disapprove opening of fire hall, community building, park restrooms

Wilken stated we need to still follow CDC guidelines as Covid is still around. Tables need to remain out and up.

Gerlach made a motion to approve the opening of the fire hall, community building and park restrooms. Ahlman seconded the motion. Roll call vote: Ayes- Ahlman, Kubik, Gerlach, Wilken, Mack. Motion carried.

New Business

1. Approve/ Disapprove John Trecek Refunding Street Bonds

Wilken made a motion to approve John Trecek recalling the Street Bonds. Ahlman seconded the motion.

Roll call vote: Ayes- Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried.

Resolution

1. Approve/ Disapprove Resolution 21-2 recalling old Street Bond

Wilken made a motion to approve John Trecek recalling the Street Bonds. Ahlman seconded the motion.

Roll call vote: Ayes- Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried.

Ordinance

1. Approve/ Disapprove 513 Highway Street Bond

Kubik made a motion to introduce Ordinance 513, and Ordinance for the issuance of Highway Allocation fund pledge refunding bonds, series 2021, in the amount of two hundred seventy thousand dollars (\$270,000) for the purpose of refunding certain outstanding bonds of the Village; Prescribing the form of said bonds; pledging funds to be received by the Village from the state of Nebraska Highway Allocation funds; agreeing to levy taxes; providing for the sale of the bonds; authorizing the delivery of the bonds to the purchaser; providing for the disposition of the bond proceeds and ordering the publication of the Ordinance in pamphlet form. Gerlach seconded the motion. Roll call vote: Ayes- Ahlman, Wilken, Mack, Kubik, Gerlach. Motion carried.

Wilken made a motion to wave the three readings of Ordinance 513. Mack seconded the motion. Roll call vote: Ayes- Kubik, Gerlach, Ahlman, Mack, Wilken.

Wilken made a motion to approve Ordinance 513. Kubik seconded the motion. Roll call vote: Ayes- Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried.

New Business

2. Approve/ Disapprove Spickelmier to bore from 7th & Grand to 7th & Cass and whole new primary wire

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Kubik made a motion to approve Spickelmier to bore 7th & Grand to 7th & Cass and whole new primary wire. Mack seconded the motion. Roll call vote: Ayes- Gerlach, Mack, Wilken, Kubik, Ahlman. Motion carried.

3. Approve/ Disapprove Rental Hall Agreement Form

Kubik made a motion to approve the Rental Hall Agreement Form with the changes of out-of-town residents to rent the community building and fire hall to be double of what the residents fee is. Changing the calendar date for reserving to one year prior and adding funerals trump any other reservation. Ahlman seconded the motion. Roll call vote: Ayes- Wilken, Mack, Ahlman, Gerlach, Kubik. Motion carried.

4. Approve/ Disapprove Tree Dump Guidelines

1st and 3rd Saturday of the month, April- October, from 8am-12pm.

5. Approve/ Disapprove Greenwood day cleanup

Kubik made a motion to approve May 1st as the Greenwood dump cleanup day and May 8th as a backup day. Gerlach seconded the motion. Roll call vote: Ayes- Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried.

6. Approve/ Disapprove Purchase of 2021 IEC Code book, IZC code book, IRS code book, and IBC code book for \$450.22

Gerlach made a motion to approve the purchase of 2021 IEC Code book, IZC code book, IRS code book, and IBC code book for \$450.22. Mack seconded the motion. Roll call vote: Ayes- Mack, Gerlach, Wilken, Kubik, Ahlman. Motion carried.

7. Approve/ Disapprove Langfeldt Overhead Door for Salt Shed

Kubik made a motion to approve Langfeldt Overhead door for salt shed to be drawn from all four funds and not to exceed \$2,860.00. Gerlach seconded the motion. Roll call vote: Ayes- Ahlman, Kubik, Gerlach, Wilken, Mack. Motion carried.

8. Approve/ Disapprove bid from Ultimate Diesel Performance for fire truck

Gerlach made a motion to approve the bid from Ultimate Diesel Performance for the fire truck for \$5,417.67 with a \$2,000 contingency if a head gasket needs replaced. Ahlman seconded the motion. Roll call vote: Ayes- Wilken, Mack, Gerlach, Kubik, Ahlman. Motion carried.

9. Approve/ Disapprove Donna Lane for Planning and Zoning board

Wilken made a motion to approve Donna Lane for Planning and Zoning board. Gerlach seconded the motion. Roll call vote: Ayes-Wilken, Gerlach, Ahlman, Kubik, Mack. Motion carried.

10. Approve/ Disapprove road project bid for Ash Street

The road projects will be completed by June. Weather permitted. Kubik made a motion to approve the road project bid for Phase 1- from Ash to Church to 6th St. \$28,747.25 Mack seconded the motion. Roll call vote: Ayes-Ahlman, Kubik, Gerlach, Mack, Wilken (abstained). Motion carried. Kubik made a motion to approve Phase 2- Walnut St from 3rd to 5th St. for \$28,419.50. Mack seconded the motion. Roll call vote: Ayes- Mack, Wilken (abstained), Kubik, Ahlman, Gerlach. Motion carried. Kubik made a motion to approve Phase 3- Ash St. to 6th and 3rd for \$28,740.75. Mack seconded the motion. Roll call vote: Ayes- Ahlman, Mack, Wilken (abstained), Kubik, Gerlach. Motion carried. Kubik made a motion to approve Phase 4- Broad St. from 3rd and 4th for \$23,771.75. Mack seconded the motion. Roll call vote: Ayes- Wilken (abstained), Kubik, Mack, Ahlman, Gerlach. Motion carried. Kubik made a motion to approve Phase 5- Grand St. 6th to 7th St. \$6,375.00. Mack seconded the motion. Roll call vote: Ayes- Gerlach, Ahlman, Kubik, Wilken (abstained), Mack. Motion carried.

11. Approve/ Disapprove Kaitlyn Maguire for Parks & Rec committee

Kubik made a motion to approve Kaitlyn Maguire for Park & Rec committee. Ahlman seconded the motion. Roll call vote: Ayes- Ahlman, Kubik, Wilken, Gerlach, Mack. Motion carried.

Ordinance

2. Approve/ Disapprove Ordinance 512 Employee Wages

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Wilken made a motion to introduce Ordinance 512, Employee Wages, an Ordinance of the Village of Greenwood, Cass County, Nebraska, to provide for the wages and salaries of certain officers, appointees, elected officials and employees of the Village of Greenwood, Nebraska; to provide definitions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all Ordinances in conflict herewith; to provide that this Ordinance shall be published either in pamphlet form or by posting; and to provide that this Ordinance shall not be made a part of the Municipal Code of the Village of Greenwood, Nebraska. Mack seconded the motion. Roll call vote: Ayes- Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried. Wilken made a motion to approve Ordinance 512, Employee Wages. Mack seconded the motion. Roll call vote: Ayes- Mack, Gerlach, Ahlman, Kubik, Wilken. Motion carried. Wilken made a motion to wave the three readings of Ordinance 512, Employee Wages. Mack seconded the motion. Roll call vote: Ayes- Ahlman, Gerlach, Kubik, Wilken, Mack. Motion carried. Wilken made a motion to adopt Ordinance 512, Employee Wages. Mack seconded the motion. Roll call vote: Ayes- Wilken, Mack, Kubik, Ahlman, Gerlach. Motion carried.

Board Questions or Comments

Kubik stated he would like to look up security for the firehall and have it added to the next agenda. Gerlach provided a quote for the flag pole and an alternative solution. He would like this added to the next agenda.

Wilken made a motion to go into closed session at 8:17pm. Kubik seconded the motion. Roll call vote: Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried. Board members and clerk will be in attendance for Executive session.

Wilken made a motion at 8:45pm to come out of Executive Session. Wilken stated no action was needed to be taken at this time. Mack seconded the motion. Roll call vote: Wilken, Mack, Ahlman, Kubik, Gerlach. Motion carried.

Adjournment- Wilken made a motion to adjourn the meeting at 8:45pm. Mack seconded the motion.

Respectfully submitted,

Jasmine Greve

Unapproved minutes