

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

**Board of Trustees Meeting  
February 24th, 2021  
Agenda**

Chair Wilken called the Regular Meeting of the Greenwood Board of Trustees will be held at 7:15 p.m. on Wednesday, February 24th, 2021, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Mack, Wilken, Kubik, Ahlman, Gerlach.

**Consent Agenda**

ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$285.86
ADP Tax	Payroll Taxes	\$2,612.60
ADP Wages	Wages	\$6,406.22
Brandon Logue	Services	\$20.00
Dell Services	Services	\$99.00
Julie Wrich	Services	\$80.00
League of NE Municipalities	Classes	\$405.00
Lori Sobota	Services	\$100.00
McKenna Sobota	Services	\$180.00
Constellation New Energy Gas Division	Services	\$473.96
Hamilton Equipment	Supplies	\$90.74
Nebraska Municipal Clerk Institute	Services	\$223.00
Jones Group	Services	\$807.00
Paymentech Transfer	Services	\$40.56
Municipal Supply Inc. Of Omaha	Supplies	\$408.80
Nebraska Municipal Power Pool	Supplies	\$402.89
Nebraska Public Health Environmental Lab	Services	\$46.00
Nebraska Municipal Clerk Institute	Services	\$223.00
Ricoh	Services	\$160.86
Verizon Wireless	Services	\$104.92
Vistaprint	Supplies	\$15.98
Windstream	Services	\$448.54

**Minutes**

**Claims**

**Approval of time cards and payroll detail report**

**Financials**

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Kubik made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, A/P Aging Summary and EFT Transactions. Gerlach seconded the motion. Roll call vote: Ayes-Mack, Wilken, Kubik, Ahlman, Gerlach. Motion carried.

**Water Report-** NRD presented water nitrate slideshow.

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## **Sheriff Report**

**Maintenance Report-** Department report was presented.

**Clerk Report-** Planning and Zoning is needing new members along with Parks and Rec.

## **Planning & Zoning**

## **Fire/Rescue Report**

**Communication of Citizens-** Were heard.

## **Old Business**

### **1. Approve/ Disapprove opening of firehall and community room for use**

Wilken made a motion to table the opening of the firehall and community room for use. Gerlach seconded the motion. Roll call vote: Wilken, Kubik, Ahlman, Gerlach, Mack. Motion carried.

## **New Business**

### **1. Discussion NRD Nitrate Presentation-** was heard.

### **2. Discussion Michael Hoback for audit report-**

Audit report was heard. Hoback stated we were in good standing as a village. Hoback stated Cadwell did a great job with the books over the last couple of years. Kubik asked Hoback's thoughts on the Village paying off the water bonds and if it was a good idea. Hoback stated we would just have to amend the budget but he thinks it would be a good idea and leave the Village in good standing. Hoback stated we would replenish the cash back fairly quickly if we continue to add \$6,000 to the debt account monthly.

### **3. Approve/ Disapprove contract for JEO Engineering Services-**

Kubik made a motion to approve the contract for JEO Engineering Services. Gerlach seconded the motion.

Roll call vote: Mack, Kubik, Ahlman, Gerlach, Wilken. Motion carried.

### **4. Discussion water bonds-**

Wilken stated he thought it would be best if the Village paid off both water bonds and used the money transferred to the debt account monthly to start saving for a new well in the future. It would save the Village over \$8,000 in interest. Wilken made a motion to add the water bond to the next agenda. Ahlman seconded the motion. Roll call vote: Gerlach, Mack, Wilken, Kubik, Ahlman. Motion carried.

### **5. Approve/ Disapprove Street Bond interest rate change**

Wilken stated we can save roughly \$16,477 by redoing the bonds with, John Trejack, Ameritas who we have now.

Kubik made a motion to move forward with the street bond interest change paperwork. Mack seconded the motion. Roll call vote: Gerlach, Mack, Wilken, Kubik, Ahlman. Motion carried.

### **6. Approve/ Disapprove purchase of 150 drop ceiling tiles for \$648.00 from Menards**

Kubik made a motion to approve 150 drop ceiling tiles for \$648.00 from Menards to come out of the Community betterment funds. Ahlman seconded the motion. Roll call vote: Wilken, Mack, Kubik, Ahlman, Gerlach. Motion carried.

### **7. Approve/ Disapprove Website Administration Plan**

Kubik stated Rein and Greve are superusers who can make all the updates in a timely manner. Gerlach stated if anyone had been having issues accessing the website, it was due to a change with Microsoft.

Gerlach stated it should be resolved now.

### **8. Approve/ Disapprove Seasonal Worker, Head Librarian and Assistant Librarian job descriptions**

Wilken made a motion to approve the seasonal worker, head librarian, and assistant librarian job descriptions. Ahlman seconded the motion. Roll call vote: Ahlman, Gerlach, Mack, Wilken, Kubik. Motion carried.

## **Resolution**

### **1. Approve/ Disapprove 21-1 Modification of fee schedule**

Wilken made a motion to approve Resolution 21-1 Modification of fee schedule. Gerlach seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

## **Ordinance**

### **1. Approve/ Disapprove Ordinance 509 Village Wages and Salaries**

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Wilken introduced Ordinance 509, an Ordinance of the Village of Greenwood, Cass County, Nebraska, to provide for the wages and salaries of certain officers, appointees, elected officials and employees of the Village of Greenwood, Nebraska; To provide definitions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that the ordinance shall be published either in pamphlet form or by posting; and to provide that this ordinance shall not be made a part of the municipal code of the Village of Greenwood, Nebraska. Ahlman made a motion to approve the first reading of Ordinance 509, Village Wages and Salaries. Gerlach seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

Wilken made a motion to wave the three readings of Ordinance 509, Village Wages and Salaries. Mack seconded the motion. Roll call vote: Ahlman, Gerlach, Wilken, Mack, Kubik. Motion carried.

Wilken made a motion to adopt Ordinance 509, Village Wages and Salaries. Kubik seconded the motion. Roll call vote: Wilken, Mack, Kubik, Ahlman, Gerlach. Motion carried.

## **2. Approve/ Disapprove Ordinance 510 Snow Emergency Ordinance**

Wilken introduced Ordinance 510 Snow Emergency Ordinance, an Ordinance of the Village of Greenwood, Cass County, Nebraska, to amend Article 2 Chapter 4 of the Municipal Code of the Village of Greenwood, Nebraska, pertaining to establishing procedures for snow emergencies; to provide that the chair and the appropriate department, weather one or more, of the Village of Greenwood, Nebraska, are hereby authorized and directed to implement this ordinance; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published within the first 15 days after its passage and approval either in pamphlet form or by posting in three public places in the Village of Greenwood, Nebraska, and shall be in full force and take effect from and after its passage, approval, and publication, as provided herein; and to provide that this ordinance shall become and be made a part of the Municipal Code of the Village of Greenwood, Nebraska, and the sections of the ordinance may be renumbered to accomplish such intention.

Wilken made a motion to approve the first reading of Ordinance 510, Snow Emergency Ordinance.

Gerlach seconded the motion. Roll call vote: Wilken, Mack, Kubik, Ahlman, Gerlach. Motion carried.

Wilken made a motion to wave the three readings of Ordinance 510. Kubik seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

Kubik made a motion to adopt Ordinance 510. Ahlman seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

## **3. Approve/ Disapprove Ordinance 511 Master Fee Schedule**

Wilken introduced Ordinance 511 Master Fee Schedule, an Ordinance of the Village of Greenwood, Cass County, Nebraska, to adopt a master fee schedule for all fees for any zoning or subdivision related action or permit request; to provide for fees for failure to obtain a permit for building; zoning or subdivisions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published either in pamphlet form or by posting; and to provide that this ordinance shall not be made a part of the Municipal Code of the Village of Greenwood, Nebraska.

Kubik made a motion to approve the first reading of Ordinance 511, Master Fee Schedule. Mack seconded the motion. Roll call vote: Mack, Kubik, Ahlman, Gerlach, Wilken. Motion carried.

Wilken made a motion to wave the three readings of Ordinance 511. Ahlman seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

Wilken made a motion to adopt Ordinance 511. Kubik seconded the motion. Roll call vote: Kubik, Ahlman, Gerlach, Wilken, Mack. Motion carried.

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**Board Questions or Comments-** Mack stated a list of projects to be added to a future list. New well, finish patching blacktop on this side of town, fix the sewer plant, replace the blacktop that needs to be replaced, power poles that need to be replaced, finish the mapping, sewer lines under the highway and railroad tracks, removed parked cars, remodel room ADA compliance, additional maintenance building, the small truck needs a new snow plow, transformer in the ball park needs replaced, and the flag pole needs moved. Wilken provided the quote from Tweton Carpentry for window in the office. Wilken stated they need to add a ramp out the back of the community building, they need to remove the cleaning cabinet in the bathroom, and to add a new lighted exit sign in the hallway.

**Adjournment-** Wilken adjourned the meeting at 8:34pm. Kubik seconded the motion.

Respectfully submitted,

Jasmine Greve

Unapproved minutes