

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
December 9, 2020
Minutes**

Chair Wilken called the Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, December 9, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. The Chair announced that open meetings act is posted in the meeting room for the public to view.

Call to order

Roll call was taken with the following council members present- Gerlach, Wilken, Mack, Starr, Piehl

Consent Agenda

ADP	Fees	\$62.95
ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$261.59
ADP Tax	Payroll Taxes	\$1,035.67
Ashland Disposal Service	Services	\$80.00
Better Homes & Gardens	Supplies	\$22.00
Black Hills Energy	Services	\$322.72
Bromm, Lindahl, Freeman-Caddy & Lausterer	Services	\$887.50
Cass County Treasurer	Services	\$100.00
C&L Hardware	Supplies	\$137.31
Constellation	Services	\$107.32
Deluxe	Supplies	\$70.80
Douglas Tweton	Services	\$120.00
Dutton- Lainson	Services	\$358.13
Emergency Medical Products	Services	\$390.44
Frontier	Supplies	\$172.11
Harbor Freight Tools	Warranty	\$141.55
Hose and Handling	Supplies	\$473.17
Husker Electric Supply Co.	Supplies	\$73.00
Invoice Cloud	Services	\$180.60
JEO Consulting Group	Services	\$1000.00
United States Postal Service	Supplies	\$105.00
Midwest Laboratories, Inc.	Services	\$87.19
Municipal Supply, Inc.	Supplies	\$4,203.37
Nebraska Library Association	Services	\$60.00
Nebraska Municipal Power Pool	Services	\$2,432.41
One Call Concepts, Inc.	Services	\$10.37
OPPD	Services	\$552.69
Ricoh	Services	\$301.50
S&S Tree Service, LLC	Services	\$1,305.00
Spickelmier & Son Inc.	Services	\$2,800.00
Stryker	Services	\$299.00
Wages	Employee Wages	\$6,170.83
Wahoo- Waverly- Ashland Newspapers	Services	\$358.77
Windstream	Services	\$444.87
Wirebuilt	Services	\$79.00

Roll call was taken and a motion was made by Wilken, seconded by Gerlach, to approve the minutes, claims, Financials, profits and loss, balance sheet, A/P aging summary, eft transactions. With the exception of one claim to Cass County Election Commission for \$100.00 not being listed due to the bill being printed the same day the report was printed. Ayes- Starr, Piehl, Wilken, Gerlach. Motion Carried.

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Water Report

Department head written reports were presented. Vandeman reported everything looks great with the water. Vandeman stated when he gets done with sewer system, he will complete an annual report. Gerlach asked if Vandemann has found anything irregular when working with Spickelmeier. Vandeman stated nothing that isn't expected.

Maintenance Report

Department head written reports were presented. McClatchey stated they needed to work on the fee schedule. Mack stated we need to have a workshop to get this completed. Piehl thanked the maintenance for putting the Christmas lights upon Main Street.

Clerk Report

- Treasurer report

Planning & Zoning

Department head written reports were presented. Kubik stated there are only two members now so they are looking for more people.

Fire/Rescue Report

Wilkins stated the fire department is doing a t shirt fundraiser right now. If anyone would like a t-shirt please contact someone on the fire department.

Communication of Citizens

Elliot noticed the railroad crossing was taken care of and it was completed very quickly.

Old Business

1. Discussion approve disapprove hiring of Tasha Bashus as library assistant

Wilkins reported the library is requesting to hire Tasha Bashus as the library assistant. Gerlach stated there was an amendment made to the library meeting minutes. Gerlach made a motion to approve the hiring of Tasha Bashus as library assistant per the amendments on the library board meeting minutes pending a background check, Mack seconded the motion. Roll call vote: Ayes - Wilken, Piehl, Starr, Gerlach, Mack. Motion carried.

2. Discussion approve disapprove hiring of Nancy Rein as backup library assistant

Gerlach made a motion to approve the hiring of back up library assistant per the amendments on the library board meeting minutes pending a background check, Mack seconded the motion. Roll call vote: Ayes: Piehl, Gerlach, Wilken, Mack, Starr. Motion carried.

3. Retiring board adjourns Sine Die

Wilkins stated he wanted to thank Starr and Piehl for all of their time and services.

New Business

1. Administration of Oath of Office for new/re-elected board members

Kubik, Ahlman, and Gerlach took the Oath of Office.

2. Motion to appoint Village Clerk/Treasurer as temporary Chair Pro Tem

Wilkins made a motion to appoint the Village Clerk/ Treasurer as the temporary Chair Pro Tem. Gerlach seconded the motion. Roll call vote: Ayes - Wilkens, Gerlach, Mack, Kubik, Ahlman. Motion carried.

3. Chair Pro Tem calls for nominations of candidates for Chair of the Village Board

Greve called for nominations of candidates for Chair of the Village Board. Mack nominated Wilken. Gerlach seconded the motion. Roll call vote: Ayes: Kubik, Ahlman, Mack, Gerlach. Wilkens abstained. Motion carried.

4. Chair calls for nominations of candidates for Pro Tem of the Village Board

Mack nominated Kubik for Pro Tem of the Village Board. Gerlach nominated Gerlach for the Pro Tem of the Village Board. Roll call vote was taken for nominating Kubik for Village Board Pro Tem: Ayes: Ahlman, Mack, Wilkens. Nay: Gerlach. , Kubik abstained. Motion carried.

5. Board Chair makes municipal appointments with approval of the Village Board

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Kubik made a motion to approve the Chair's slate of municipal appointments being Jasmine Greve to be the clerk/ treasurer. City attorney will be Maureen Freeman-Caddy, Engineer will be Kirkham Michaels, street superintendent will be JEO, water and sewer operator will be Kenny Vandermann, utilities and electrical will be Jason Strode, nuisance security officer will be Brad McClatchey, Board of Health will be the chairman, Lori Sobota, Cass County Sherriff. Banks will be Pinnacle Bank, Horizon Bank, Farmers and Merchants Bank in Ashland. Law enforcement will be Cass County Sherriff. Fire chief will be Mark Sobota. Librarian will be Danielle Rein. Gerlach seconded the motion. Roll call vote: Ayes: Wilken, Mack,, Kubik,, Gerlach, Ahlman. Motion carried.

6. Designation of members to board committees

Wilkins stated Ahlman will take over for Piehl and Kubik will take over for Starr on the board committees.

7. Approve/disapprove method of reasonable advanced published notice of Board Trustee Meetings

Wilkins made a motion to publish the notice of Board of Trustee Meetings on the bulletin board outside the office, inside the post office and inside the city office on the bulletin board. Gerlach seconded the motion. Roll call vote: Ayes: Ahlman, Mack, Wilken, Gerlach, Kubik. Motion carried.

8. Approve/disapprove authorization for village equipment to go outside off corporate boundaries for emergency calls

Wilkins made a motion to authorize the village equipment to go outside off corporate boundaries for emergency calls, Gerlach seconded the motion. Roll call vote: Ayes: Mack, Ahlman, Gerlach, Wilken, Kubik. Motion carried.

9. Approve/disapprove retainer of Bromm, Lindal, Freeman-Caddy, & Lausterer authorize Chair to sign Gerlach made a motion to approve the retainer of Bromm, Lindahl, Freeman- Caddy, & Lausterer authorize the chair to sign. Ahlman seconded the motion. Roll call vote: Ayes: Ahlman, Mack, Gerlach, Wilken, Kubik. Motion carried.

10. Approve/disapprove change in date for second December board meeting

Gerlach made a motion to move the second meeting for December to December 30, 2020. Mack seconded the motion. Roll call vote: Ayes: Wilkins, Kubik, Ahlman, Mack, Gerlach. Motion carried.

11. Approve/disapprove clerk office hours

Wilkins stated Greve wanted to move office hours from Tuesday to Thursday to make sure the meeting is fresh in her mind and can write them without being interrupted. Wilkins made a motion to close the office on Thursdays instead of Tuesdays and the office hours will be from 7:30AM- 4:00PM on Monday, Tuesday, Wednesday and Friday. Gerlach seconded the motion. Roll call vote: Ayes: Wilkins, Gerlach, Mack, Ahlman, Kubik. Motion carried.

12. Approve/ disapprove electrical bore 3rd and Pleasant

McClatchey reported on using an electrical bore on 3rd and Pleasant to provide power for four separate units. Gerlach made a motion to approve the electrical bore for 3rd and Pleasant street as presented with the estimate of \$5,500.00 with an additional 15% contingency. Kubik seconded the motion. Roll call vote: Ayes: Ahlman, Kubik, Mack, Gerlach, Wilkins. Motion carried.

13. Approve/ disapprove new utility locator

McClatchey stated the new utility locator will be \$900.00 cheaper than they originally thought it would be. He stated the current locator is no longer holding its battery life. McClatchey stated the RDX series is pretty standard but the other benefit is if there is a problem area the new locator will be able to follow the area unlike the current one. McClatchey stated it also comes with a three-year warranty. Wilkins made a motion to approve the new utility locator to be split in four ways between, water, sewer, electric and streets for \$7,144.99 with a 5% contingency fee for UECO Utility Company. Mack seconded the motion. Roll call vote: Ayes: Wilkins, Gerlach, Mack, Ahlman, Kubik. Motion carried.

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Wilkins made a motion to temporarily adjourn the regular business meeting at 7:55PM and open the Public Hearing meeting at 7:56pm.

Public Hearing

1. Rezoning Hearing for Parcel ID 130398509, 130392563, & 130392562

A public hearing was held for **Parcel ID 130398509, 130392563, and 130392562**. Wilkins presented the meeting minutes from the Planning and Zoning committee. The Planning and Zoning committee denied against the intent for the usage of comprehensive plan as residential for this area. Wilkins asked if anyone else was against or if anybody was for. Ahlman stated if R2 was changed to C2 there is a 20-foot alley way between the two parcels. Ahlman stated there will be no buildings within 35 feet no matter what. Ahlman stated the people to the West are builders and he asked about it for his own business. Kubik stated no outside storage during the planning and zoning meeting. Ahlman stated potential buyers will not even talk about outside storage. Ahlman stated it comes down to the Planning Commission and the board to having R2 if there is a home up against the railroad and something happens Ahlman stated he won't be liable if something happens with the railroad being right next to a home. Ahlman stated the biggest vehicle that would be seen is a UPS driver delivering a package. Ahlman stated he wants the slightest industrial they can do. Kubik asked who owns the property today and what will For Reality develop it as today. Kubik stated that the board felt with not knowing what the direction of all three properties and not knowing the impact of the cost by traffic we have nothing to go off of. The Comprehensive plan states the village is not developing industrial over there right now and did not see a reason to change this at the time. Ahlman stated the guy who owned it before it was commercial prior to him owning it. Freeman- Caddy stated the zoning map is the actual zoning and the future use map may also be consulted to see what the comprehensive plan is for the area. The ag land is to the East and South of town. Freeman- Caddy stated anyone can apply for a plan of change in zoning. Anyone can come in and request a change the zoning. Freeman- Caddy stated the buyers will have to fall into one of the three things and to review the list. Inside storage was not called out for permitted usage. She stated if they changed all three lots than the consideration is these are commercial usage.

Wilkins closed the hearing at 8:24PM and opened up the regular business hearing at 8:24pm.

Wilkins stated the next agenda will need to include Parcel ID 130398509, 130392563, & 130392562 to discuss the results of the Public Hearing on 12/09/2020.

Ordinances

1. Discussion approve/disapprove Ordinance 504 Bashus wages

Ordinance 504, was introduced by Wilkins, who moved for approval of the first reading, seconded by Gerlach. Ordinance of the Village of Greenwood, Cass County Nebraska to provide for the wages of an employee of the Village of Greenwood, Nebraska; to provide definitions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published either in pamphlet form or by posting; and to provide that the ordinance shall not be made part of the municipal code of the village of Greenwood, Nebraska. Roll call vote: Ayes: Mack, Ahlman, Kubik, Wilkins. Gerlach. Motion carried.

Wilkins made a motion to suspend all three readings of Ordinance 504. Gerlach seconded the motion. Motion carried. Roll call vote: Ayes: Wilkins, Gerlach, Kubik, Mack, Ahlman. Motion carried.

Wilkins moved to approve the adoption of Ordinance 504 of the Village of Greenwood Nebraska. Gerlach seconded the motion. Roll call vote: Ayes: Mack, Ahlman, Gerlach, Wilkins, Kubik. Motion carried.

2. Discussion approve disapprove Ordinance 506 N. Rein wages

Ordinance 506, was introduced by Wilkins, who moved for approval of the first reading, seconded by Gerlach. Ordinance of the Village of Greenwood, Cass County Nebraska to provide for the wages of an employee of the Village of Greenwood, Nebraska; to provide definitions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published either in pamphlet form or by posting; and to provide that the ordinance shall not be made part of the municipal code of the village of Greenwood, Nebraska. Roll call vote: Ayes: Wilkins, Gerlach, Mack, Ahlman, Kubik. Motion carried.

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Wilkins made a motion to suspend the second and third readings of Ordinance 506. Gerlach seconded the motion. Motion carried. Roll call vote: Ayes: Mack, Ahlman, Wilkins, Kubik, Gerlach. Motion carried.

Wilkins approved the adoption of Ordinance 506 of the Village of Greenwood Nebraska. Gerlach seconded the motion. Roll call vote: Ayes: Mack, Ahlman, Kubik, Gerlach, Wilkins. Motion carried.

Board comments/questions:

Gerlach stated we need more fireproof storage space in the office.

Wilkins stated Cadwell will be coming in a few more times to train. Wilkins stated he wanted to thank Cadwell for training Greve.

Motion by Wilkins, seconded by Gerlach to Adjourn at 8:30 pm. Roll call: Ayes: Wilkins, Gerlach, Ahlman, Kubik, Mack.

Respectfully Submitted,
Jasmine Greve, Village Clerk