

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

## Board of Trustees Meeting November 13, 2019 Agenda

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, November 13, 2019 at the E.L. McDonald Community Center, 619 Main Street, Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view.

**Call to order**

Mack, Starr, Wilken, Gerlach, and Piehl were present.

**Consent Agenda**

Minutes

Claims

ADP	Payroll Processing Fees	\$147.21
ADP Tax	Payroll Taxes	\$1616.59
ADP Wage Garnish	Garnishments	\$391.77
ADP Wage	Employee Wages	\$5971.10
Amazon	Supplies	\$422.46
Border States	Supplies	\$222.23
C & L Hardware	Supplies	\$6.38
Cass County Sheriff	Law Enforcement	\$800.00
CHM Computer Services	Computer Support, & Equipment	\$1504.50
Constellation	Natural Gas	\$106.60
Cook's Country	Library books & magazines	\$28.95
Emergency Medical Products	Supplies	\$163.61
EMS Billing Services	Dues/Fees	\$73.63
EMSconnect	Dues/Fees	\$42.00
Great Plains Service Inc.	Supplies	\$14.95
Fiala's Truck Repair	Repair/Maintenance	\$2040.50
Frontier Coop	Fuel	\$769.92
Invoice Cloud	Online Payment Processing	\$169.80
Menards	Supplies	\$88.97
Nebraska Department of Revenue	Utility Sales Tax	\$4536.49
One Call Concepts	Dues/Fees	\$4.22
OPPD	Electrical Fees	\$703.57
Paymentech	Online Payment Processing Fees	\$37.70
PeopleService	Maintenance Contract	\$5712.00
Pinnacle Bank	Dues/Fees	\$21.00
Ricoh	Printing	\$150.75
Sandry Fire Supply LLC	Supplies	392.49
TY's Outdoor Power & Service	Repair/Maintenance	\$479.99
Wirebuilt	Dues/Fees	\$79.00

Approval of time cards

Financials

Piehl asked if Cadwell had gotten anywhere on the PeopleService invoice. Cadwell explained that she had contacted a representative and requested that they breakdown the amounts on invoice listed as miscellaneous invoices under \$50.00 and resubmit. Wilken explained that the village would pay the monthly amount but wait to pay the maintenance contract overages.

Gerlach made a motion to approve the consent agenda including minutes, claims, timecards and financials as presented. Mack seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack

Nay-None

Motion carried

**Water Report**

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Starr commented on Grashorn not attending the meeting. Cadwell explained that he is on vacation. Wilken said that he is required to attend meetings once a month according to their contract.

## **Sheriff Report**

Starr mentioned that the Sheriff has not attended a meeting in over three months.

## **Maintenance Report**

McClatchey reported over the activities that Stewart and him had completed over the last two weeks including installing new transformers, installing new snow fence, burning brush pile, cutting down and removing trees at the park, etc.

## **Old Business**

### **Discussion approve disapprove Amendment to Ordinance 444 for animal control and licensing**

McClatchey said that some of the things listed in the amendment contradict each other. The board discussed reducing the number of birds that the ordinance allows you to have. They discussed appointing an animal control authority. Gerlach mentioned hiring a company to handle the problem. Wilken questioned how this would be paid for. Gerlach said the way it is written, it could be charge back to the owner. Piehl brought up the issue of wild animals and owners that would refuse to pay. Piehl said the matter of where to take the animals and what the fees will be needs to be looked into further before this is passed. Cadwell asked if after the board was done making changes to the amendment, if she should send it to the attorney to for review. Gerlach made a motion to table the amendments to Ordinance 444 until there is further information. Wilken seconded the motion.

Aye-Gerlach, Wilken, Starr, Mack, Piehl

Nay-None

Motion tabled

### **Discussion approve disapprove new heart monitor for rescue squad**

Logue from the fire and rescue department explained that it is going to be difficult to get three bids for the heart monitor. There are three manufacturers Phillips, Vizio and Sol. Phillips is currently in between releasing a new version and will not be releasing it for another three months. He explained that he would not be able to get a bid from them until the new version is released. Stryker who is trying to sell the Vizio version to Greenwood, lowered the price of the heart monitor to under \$30,000 for the month of November. Piehl made a motion to table the purchase of a new heart monitor for the rescue squad until the meeting. Gerlach seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken

Nay-None

Motion tabled

### **Discussion approve disapprove quotes for new ambulance**

Logue said he is looking into doing some fund raising. He would also be interested in doing a gun raffle. Logue said that Ashland financed its ambulance through the Braun dealer and used a bank in Manhattan Kansas. Wilken said that he would like to see Logue come up with a plan. Piehl mentioned that Ashland also sent letters out asking for donations. Logue said that the average life of a front-line ambulance is 5 to 8 years. We would be at 14 years old by the time we would get a new one. Starr asked if we would be able to get a refurbished ambulance. Gerlach said that would almost be as expensive. Wilken said that we could refurbish the one we have and get a new chaise. Logue said that would be possible but you would spend roughly half of what you would spend on getting a new one. He explained that the rescue department would like to go to a F chaise, which is like a pick up truck. He said that the safety factor would be the big difference. The ambulance the rescue squad has currently, if you are buckled in you are unable to stand up. The new one will have a 4-point harness that will allow you to stand up even though you are buckled in. There are a lot of other safety features that will come along with the new ambulance. Logue said they are leaning toward the model made by Braun because that is what the surrounding communities have.

Wilken made a motion to table the quotes for the new ambulance at this time. Starr seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion tabled

## **New Business**

### **Discussion approve disapprove tree lighting ceremony and chili feed**

Piehl explained that the Park and Rec Committee would like to put on a tree lighting ceremony and chili feed. Dennis said that he would allow the use of his property for the Christmas Tree. They talked about buying the chili. Piehl said that you will have to run a cord through the clerk's office because there are not outlets on the outside of the building. Gerlach said that there are outlets on the light poles.

Wilken made a motion to approve the tree lighting and the chili feed at the community center. Starr seconded the motion.

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Aye-Starr, Mack, Piehl, Gerlach, Wilken                      Nay-None                      Motion carried

## **Discussion approve disapprove Alan Grell TIF project**

Wilken explained that Grell would be unable to make it tonight for the meeting. Wilken requested that we hold a workshop to explain TIF.

## **Discussion approve disapprove nominees for Community Development Agency**

Wilken explained that this is a requirement for a TIF project. Cadwell will advertise for this position. McClatchey volunteered for a spot.

## **Discussion regarding building permit 715 Broad Street**

Starr explained that he was concerned because this property did not meet the set back requirements for a corner lot. The board discussed that the permit had been approved by the Planning & Zoning Commission. They discussed issuing a variance for the property. The Board decided moving forward they would like a list of new building permits.

## **Discussion approve disapprove quote for skid steer tires**

Wilken said that we should wait until we get the new skid steer. They discussed the skid steer that they received was not what the village ordered. They had requested a skid steer with hand controls and they did not receive it.

Wilken made a motion to table this until they receive the new skid steer. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack                      Nay-None                      Motion tabled

## **Discussion approve disapprove payment to Old Republic Title**

Wilken said that he did investigation into this matter and the village does owe the money. We did not have title insurance. When the property was taken over from Ahlman, we paid back taxes in the amount of \$12,500 on some of the lots because they had been bought by a title company. Cadwell said that after researching the matter, she feels like the taxes were not paid because if the village held onto the property for 15 years the taxes would fall off. Wilken pointed out that an affidavit had been signed when the property was sold to Dennis that there were not any back taxes owed on the property.

Wilken made a motion to pay the Old Republic Title Company \$6,636.12. Starr seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach                      Nay-None                      Motion carried

## **Discussion approve disapprove small animal permit for Vires**

Cadwell said she was made aware of the situation because a neighbor complained regarding the chickens.

Wilken said the fee should be with doubled if you have chickens before you get the small animal permit.

Gerlach made a motion to approve the small animal permit for Vires with the additional fees. Piehl seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken                      Nay-None                      Motion carried

## **Discussion approve disapprove purchase of transformers and electrical supplies**

Wilken made a motion to approve the purchase 2KVA 225 transformers, screws, and seal rings for a total of \$1782.41 with a 10% contingency. Gerlach seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach                      Nay-None                      Motion carried

## **Discussion on bids for Ash Street**

Piehl asked if we were supposed to be getting bids so when the weather got nice, we could start on the street projects. Wilken said we could start getting the bids next spring or early summer. Piehl said she thinks we should start getting bids now. Wilken said he will make some calls.

## **Discussion approve disapprove Neptune upgrade**

Cadwell said that we are 2 versions behind the current version. McClatchey said that eventually the meters are not going to read because our software is out of date. This is a cloud-based software. They discussed some meters need to be changed.

Wilken made a motion to approve the Neptune MRX 920 V4 with the trade in for \$5240 with a 10% contingency and the understanding that a one-year warranty and training comes with this price. Gerlach seconded the motion.

Aye-Gerlach, Mack, Wilken                      Nay-Piehl, Starr                      Motion carried

## **Ordinances**

### **Discussion approve disapprove Ordinance 490 to approve employee wages**

Wilken made a motion to approve Ordinance 490 to approve the wage increase of employees. Gerlach seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken                      Nay-None                      Motion carried

Wilken made a motion to approve the three readings of Ordinance 490. Gerlach seconded the motion.

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Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion carried

## **Board Questions or Comments**

Mack wondered why the comp time has not been implemented. Cadwell said that she called ADP twice and they said that they have no way of tracking it in their system. Wilken said that ADP said they can. Starr said this is going to be difficult to track. Cadwell said she will contact ADP again.

Gerlach brought up the next meeting at the end of December will need to be moved because it falls on Christmas Day. Gerlach brought up a couple properties that need to be condemned. Gerlach brought up renovations at the community center.

## **Adjournment**

Wilken made a motion to adjourn at 9:18pm. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack

Nay None

Motion carried