

Greenwood Nebraska

Small Town, Nebraska with Big Heart

Board of Trustees Meeting September 25, 2019 Meeting Minutes

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, September 25, 2019 at the E.L. McDonald Community Center, 619 Main Street, Greenwood, Nebraska.

Call to order

Mack, Starr, Wilken, Gerlach, and Piehl are present.

Consent Agenda

Minutes

Claims

Approval of time cards

Financials

Piehl made a motion to approve the consent agenda as presented. Gerlach seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion carried

Water Report

Grashorn informed the board that he did not have a written report for this month. He informed the board that the previous employee is no longer with the company. Grashorn will be servicing Greenwood until they are able to get someone hired. He said that something was dumped that killed the plants at the sewer plant. He said that this has happened one time before. Grashorn informed the board that he had flushed the hydrants on the east side of town and will be working on flushing the hydrants on the west side next week. He also discussed repairing and replacing a couple of fire hydrants.

Maintenance Report

McClatchey discussed projects he had worked including tarring the streets, installing new street lights, rewired in a transformer, etc. He discussed locator training and how informative it was. McClatchey discussed some bids that he had received on electronic locks. He also mentioned that they will need new tires on the bucket truck and the Chevy maintenance truck.

Clerk Report

Cadwell discussed turning in the budget.

Planning and Zoning

Kubik discussed that there were not enough members to hold a quorum last week.

Communication of Citizens

Nye discussed a building permit she submitted for a chain link fence. She explained that she has not been able to move forward due to the survey. She said that currently Cass County is not doing any surveys because of the flood. She feels it is unfair to her as a property owner to have to pay for this service, when Cass County usually does this for free. She has the measurements of lot. She has only been able to locate one pin on her lot. Wilken said that as long as she can locate the pins and the fence is inside that she should not need a survey. McClatchey agree to come help locate the pins.

Old Business

Discussion approve disapprove invoice for Doug Washburn

Piehl discussed the issue with Fiala who said there was never a monetary agreement, the only agreement that they had was for chair as payment for services. Washburn said that he talked to a previous board member, Meyer regarding this issue. Piehl said that she doesn't remember there being anything brought to any board meetings regarding this. Piehl pointed out that it has been 18 months since he received chairs as payment. Washburn explained that he had submitted several invoices. Cadwell said that since she has been clerk, she has only received one invoice from Washburn and that is the one they are currently discussing. She said that in the beginning of her employment he stopped in and talked to her for 2 hours and never mentioned the invoice. Washburn said that he made calls to the state, talked to the computer company, etc. Starr said that he didn't know about the situation until Washburn arrived at the last meeting. Gerlach said that he was unaware too. Piehl said that she wished there would have been an agreement, email or something to prove what you were saying. Wilken said that he can only go by evidence and what the other board members.

Piehl made a motion to disapprove the invoice from Doug Washburn. Starr seconded the motion.

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Aye-Piehl, Gerlach Starr Nay-None Abstain-Mack, Wilken Motion carried to deny

Discussion approve disapprove PeopleService contract

The board discussed concerns with not receiving services specified in contract and not being satisfied with the services the village is receiving. Grashorn explained that there had been personnel issues but would like the chance to move forward. PeopleService is requesting the village sign a five year contract. The board would like to do a month to month contract to see if things are going to change.

Piehl made a motion to table the PeopleService contract until next meeting. Starr seconded the motion.

Aye-Gerlach, Wilken, Starr, Mack, Piehl Nay-None Motion tabled

Discussion approve disapprove employee handbook

Cadwell requested that the board check the new employee handbook be reviewed carefully for any errors. She was not at the meeting and made the changes that board members requested. Mack pointed out that if there are any errors they can be changed at a later date.

Mack made a motion to approve the new employee handbook as presented. Piehl seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach Nay-None Motion carried

Discussion approve disapprove employee review for Cadwell

Cadwell decided to keep her review in open session. Wilken said that the personnel committee did her evaluation. The personnel committee recommended a \$1.00 per hour raise retroactive to her one-year anniversary on September 12, 2019.

Wilken made a motion to give Cadwell a \$1.00 per hour raise effective September 12, 2019. Mack seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken Nay-None Motion carried

New Business

Jennifer Serkiz Cass County Economic Development Update

Serkiz came to give an update of projects she has been working on in Cass County. She discussed projects they are working on with Elmwood. She informed the board of a new egg laying facility that had just been passed. Serkiz also discussed new housing developments and the progress in Cass County.

Discussion approve disapprove variance for parcel 130030856

Kubik explained that Phares would like to purchase the property if he is able to build on the property. The lot size is 144ft x 44ft. The lot minimum size is 50ft wide He is asking for a 6ft variance. Phares submitted plans of what he intended build. He wanted to make sure that this is something that the board would approve before he purchased the property. Kubik explained that he meets all the other setback requirements. The board discussed a previous build on a 48ft wide lot. Piehl commented on the lot having sat empty for a long time. Kubik said that Planning & Zoning would support the variance. Kubik said that Phares would like to have something in writing saying if he buys the property, he would not be rejected from building due to lot size.

Gerlach made a motion to approve the variance as discussed for parcel # 130030856 contingent on him submitting as a property owner. Mack seconded the motion.

Aye-Gerlach, Wilken, Mack, Starr, Piehl Nay-None Motion carried

Discussion approve disapprove ambulance parts and repair

Wilken made a motion to approve the ambulance parts and repairs as presented. Gerlach seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach Nay-None Motion carried

Discussion approve disapprove bids for repair of maintenance building

McClatchey provided the board with 3 different bids. The board discussed the pros and cons of each bid. Starr asked if we needed to contact the insurance company before approving the bid. McClatchey said that the board will just need to decide which company we are using and submit the bid to them. The board discussed going with a local company. Gerlach mentioned the local vendor was lacking a warranty. Starr made a motion to approve the Tweton Carpentry bid for repair of the maintenance building for \$32,550 including a 5-year labor contract and 20 metal finish warranty contingents on insurance approval. Mack seconded the motion.

Aye-Mack, Starr, Wilken Nay-Piehl, Gerlach Motion carried

Discussion approve disapprove purchase of electrical supplies

McClatchey submitted quotes of what is needed. The board discussed the supplies that are needed. Wilken made a motion to approve the electrical supplies for \$2,923.85 with a 10% contingency. Gerlach seconded the motion.

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Aye-Wilken, Starr, Mack, Piehl, Gerlach

Nay-None

Motion carried

Ordinance

Discussion approve disapprove Ordinance 488 Hiring of Temporary Maintenance Man

Wilken made a motion to approve Ordinance 488 hiring of a temporary maintenance man. Piehl seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken

Nay-None

Motion carried

Wilken made a motion to waive the three readings of Ordinance 488. Gerlach seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion carried

Board Questions or Comments

Starr discussed the maintenance phone. McClatchey said that it will be the primary means of communication during business hours and then will be left at the shop. Starr discussed get rid of the phone line at the office. Cadwell said that it would not reduce the monthly fee.

Wilken discussed sending a letter to the Co-op regarding the service station parking. Starr said he will try getting ahold of their representative regarding this issue.

The board discussed sending a nuisance letter to a family that is parking a dump truck in an alley behind their house. The board discussed a complaint of a dog bite by a citizen. The board determined that the citizen will need to contact the sheriff regarding this incident.

Gerlach discussed having the fire hall floor maintenance.

Adjournment

Wilken made a motion to adjourn at 9:02pm. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Gerlach

Nay-None

Motion carried