



**Board of Trustees
Meeting
July 31, 2019
Agenda**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, July 31, 2019 at the E.L. McDonald Community Center, 619 Main Street, Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view.

Call to order

Mack, Piehl, Gerlach, Wilken, and Starr are present

Consent Agenda

Minutes

Claims

Approval of time cards

Financials

Gerlach noted so corrections that needed to made in the minutes. The board discussed not paying an invoice to Doug’s Tax Service from the prior year. Gerlach made a motion to approve the consent agenda included minutes, claims, time cards, and financials with the exceptions noted. Starr seconded the motion.

Aye-Gerlach, Wilken, Starr, Mack Abstain-Piehl Nay-None Motion carried

Maintenance Report

Stewart said he turned in a quote for the LED lights. Gerlach explained he would like to have Stewart trim the trees that have grown back in to the primary lines again.

Clerk Report

Cadwell met with the accountant this week. The accountant said the books were looking good. They were working on making some corrections that the State Auditor requested from the last audit.

Park and Rec

Criswell asked if we could put the bleachers up so people will have a place to sit and eat. Criswell asked if rock could be put around the informational center to make the area look nicer.

Planning and Zoning

Corey express concern of the applications that are being turned in. Corey asked if the Planning & Zoning Commission would be able to edit the permits. She also requested that a board member come to the meeting so that they are all on the same page. It was discussed that the IBC Code books be available from their meetings. Corey discussed with the Board the process of the permits. The Zoning administer only needs to check the fence permits. They discussed having a laptop for use at the Planning & Zoning meetings.

Communication of Citizens

A resident inquired about building a Morton steel building that is pre-engineered with drawings. He was advised to turn it the Planning & Zoning Commission.

Old Business

Discussion approve disapprove new employee handbook

The Board discussed some of the changes that need to be made in the policies in the new handbook. Gerlach made a motion to table the employee handbook to the next meeting. Wilken seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr Nay-None Motion tabled

New Business

Discussion approve disapprove Dicks building & culvert permits

Dicks said that she turned in three different permits. One permit was to demo a small building behind her house. She said they would like to remove that building an install a building to store a camper and park her vehicles. She said that all of her permits went before the Planning & Zoning Commission. The demolition permit was approved, but the culvert and building permits where denied. They wanted proof stating that all three lots where actually one

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lot. The building that they were planning on building would reside on two of the three lots that they own. Dickes said that she is willing to follow all the laws.

Wilken explained that there is already an existing culvert in their alley. They are trying to tie into the culvert for the driveway. Wilken said that in his opinion they are better off tying the culverts together than leaving the 5 ft.

Wilken made a motion to approve the Dickes building permit for 710 4th Street as presented. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack	Nay-None	Motion approved
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Wilken made a motion to approve Dickes culvert permit to add onto existing alley with a 30ft culvert at 710 4th Street. Dickes will be responsible for the purchase and the city will install it. Gerlach seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr	Aye-None	Motion carried
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Discussion approve disapprove purchase of cookies for Greenwood Days

Criswell said that since we are celebrating the 150th Anniversary of Greenwood the Park & Rec Committee would like to have 1500 cookies to pass out at Greenwood Fun Days. Wilken will donate half of the amount of the cookies. She got several quotes from different bakeries. Piehl made a motion to approve the purchase of cookies from Eileen's for \$625.00 with a donation from Wilken for \$325.00 to come out of the general account. Wilken seconded the motion.

Aye-Gerlach, Starr, Mack, Piehl	Abstain-Wilken	Nay-None	Motion carried
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Discussion approve disapprove purchase of flags for Greenwood Days

Criswell provided several quotes to the board for flags to put up along the highway for Greenwood Fun Days. Wilken said that legally they can not be placed along the highway. Gerlach thought they would need to be 75ft away from the highway. Starr thought for the future maybe putting signs on the light poles along Church Road. Wilken said he fears that they will be taken down and taken with someone.

Piehl made a motion to disapprove the purchase of the flags for Greenwood Days. Mack seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken	Nay-None	Motion carried
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Discussion approve disapprove reallocation of clerk payroll retroactive to October 1, 2018

Gerlach made a motion to reallocate clerk payroll retroactive to October 1, 2018 five funds, general, street, water, electric, and sewer. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack	Nay-None	Motion carried
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Discussion approve disapprove fixed asset policy to \$2500

Cadwell said that the accountant told her that it will take a lot of time and cost a lot of money to amortize all those items. Her recommendation was to move a limit up to \$2500.00 or \$5000.00. Starr made a motion for the fixed asset policy be moved from \$300.00 to \$2500.00. Wilken seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach	Aye-None	Motion carried
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Discussion approve disapprove purchase of street lights

Stewart provided the board with several quotes. Strode had recommended 6 lights. Wilken made a motion to approve 6 LED street lights at \$1066.74 and the purchase of 6 photo cells for \$160.08. Gerlach seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken	Aye-None	Motion carried
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Discussion approve disapprove purchase of electrical supplies

This is an item that was approved by three board members prior but they wanted it added to the agenda so they know what was actually ordered. They saved 4 dollars a stick by getting the whole bundle.

Discussion approve disapprove tree trimming & electrical work in concession area

Gerlach would like to see the tree in the park trimmed. He said that he tried to get in the concession stand and wasn't able to. Piehl thinks that soccer has the key to the lock. Gerlach said that he would like to see two more receptacles put in at the concession stand. Stewart thought that there was only 20-amp service so they would not be able to do that, but he will discuss this with the electrician.

Discussion approve disapprove purchase of trash cans

Gerlach provided the board with bids for trash cans. They discussed mounting the trash cans if they spend the money on the trash cans.

Discussion approve disapprove electrical upgrades, concession stand, canopy, & gazebo

Gerlach provide a list of repairs that needed to be made at the park. He said that someone working down at the park reported getting shocked by an electric receptacle. Gerlach said that noticed that the park lacks gfi receptables. He pointed out that the board is rotten. He said that he opened the electric panel while he was down there. He said that all the breakers are full and it is only a 100-amp service. He said that the transformer is for a 200- or 300-amp service. He said that it could be upgraded if needed.

Gerlach made a motion to approve the electrical upgrades, concession stand, canopy, and gazebo with most relevant items to be completed first. Mack seconded the motion.

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Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion carried

Ordinance

Discussion approve disapprove Ordinance 487 to hire maintenance personnel

Wilken made a motion to approve Ordinance 484 to hire maintenance personnel. Gerlach seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken

Nay-None

Motion carried

Wilken made a motion to waive the three readings for Ordinance 487. Gerlach seconded the motion.

Aye-Mack, Piehl, Gerlach, Wilken, Starr

Nay-None

Motion carried

Board Questions or Comments

Mack mentioned the email the village received regarding the sale of an abandoned property. It was discussed that the cost of clearing the land would be around \$12,500.00.

Starr said that the teachers from AGPS are looking for projects to volunteer for on August 8, 2019. The board discussed having the volunteers work at the park to help get it ready for Greenwood Days.

Gerlach mentioned that he needed volunteers to sit in the dunk tank.

Adjournment

Wilken made a motion to adjourn at 8:51pm. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack

Aye-None

Motion carried