

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

## Board of Trustees Meeting December 30, 2020 Meeting Minutes

Pro tem Kubik called the Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, December 30, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. The Pro tem announced the open meetings act is posted in the meeting room for the public to view.

**Call to order**

Roll call- Mack, Ahlman, Gerlach, Kubik. Wilkens absent.

**Consent Agenda**

Minutes

Claims

Ashland Disposal Service	Services	\$80.00
Baker and Taylor	Library Books	\$159.92
Black Hills Energy	Services	\$398.42
Buel Trucking, Inc.	Supplies	\$945.00
Cass County Sheriff	Services	\$1,600.00
Cass County	Overpayment	\$1,075.91
CHM	Services	\$55.00
Constellation	Services	\$450.33
Dearborn Group	Insurance	\$412.80
Dutton- Lainson Company	Supplies	\$850.59
Frontier	Fuel	\$115.09
Jones Group	Insurance	\$26,714.00
Menards	Supplies	\$254.69
Midwest Electrical Transformer Services	Supplies	\$2534.70
Municipal Supply Inc.	Supplies	\$953.72
OPPD	Services	\$27,898.46
Ricoh	Services	\$83.29
Spickelmier & Son	Services	\$2,375.00
Verizon	Services	\$103.34
Windstream	Services	\$450.64

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary

Roll call was taken and a motion was made by Gerlach, seconded by Ahlman, to approve the minutes, claims, financials, profits and loss, balance sheet, A/P aging summary, and EFT transactions.

Ayes- Mack, Gerlach, Ahlman, Kubik. Motion carried.

**Water Report**

**Sheriff Report**

Kubik wanted the Village to contact the Sheriff's office to touch base with the department once a month to keep communication going.

**Maintenance Report**

Department head report was presented. Spickelmier came out with a camera to look at sewer lines.. Kubik stated maybe when they are jetting to give a notice possibly on the website to let the community know just in case, they noticed a smell.

**Clerk Report**

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Greve stated when running utility payments there was a box checked on the software to not send out notices for customers who are past due by less than 30 days. Greve sent out notices to the remainder of the residents with an edited date on the disconnect notices.

## **Planning & Zoning**

Still looking for members

## **Fire/Rescue Report**

**Communication of Citizens-** Citizens were heard.

## **Old Business**

## **New Business**

### **1. Approve/disapprove results of Parcel ID 130398509, 130392563, & 130392562 hearing held on 12/09/2020**

Kubik made a motion to decline the zoning of Parcel Id 130398509, 130392563 & 130392562, seconded by Mack. Roll call vote: Ayes- Mack, Ahlman (abstained), Kubik; Nay- Gerlach. Motion failed.

### **2. Approve/ Disapprove inner local agreement between rural, Village of Greenwood and the City of Lincoln**

Kubik made a motion to approve inner local agreement between rural, Village of Greenwood and the City of Lincoln. Gerlach seconded the motion. Roll call vote: Aye- Ahlman, Gerlach, Kubik, Mack. Motion carried.

### **3. Discussion approve/disapprove Food bank location**

Community members would like the Food bank to be located here at the Village office so the food bank is easily accessible for those who are in need. Karen Frank and Marcia Fiala said they would make sure the food stayed stocked. Mack stated he would like to see how much food we are working with. Kubik made a motion to table the Food bank location with further review by Greve for quantification and how it can be addressed. Mack seconded the motion. Roll call vote: Aye- Ahlman, Gerlach, Kubik, Mack.

### **4. Approve/ disapprove Maintenance shop mower**

Gerlach made the motion to approve the John Deere Z930m ZTrak as quoted for \$9,600.00 from AKRS Equipment. Ahlman seconded the motion. Roll call vote: Ayes- Kubik, Mack, Ahlman, Gerlach. Motion carried.

### **5. Discussion approve/ disapprove Cowbell cyber security insurance**

Kubik made a motion to approve Cowbell cyber security insurance for \$574.00. Gerlach seconded the motion. Roll call vote: Ayes- Mack, Ahlman, Gerlach, Kubik. Motion carried.

### **6. Discussion board member assignments/ personnel members**

Kubik stated board member assignments are for if someone has a concern or issue in these departments the members are the go-to for these topics. Kubik made a motion to replace Wilken on the personnel members with Ahlman and Wilken to be added to the electrical committee. Gerlach seconded the motion. Roll call vote: Ayes- Mack, Ahlman, Gerlach, Kubik. Motion carried.

### **7. Discussion approve/ disapprove Utility Billing- Payment Plan Arrangement Process**

Kubik stated to charge for a disconnect charge per parcel not meter. Kubik made a motion to accept 1/3<sup>rd</sup> of the bill plus two additional payments including the current bill for Payment Plan Arrangement Process with exceptions coming to the board for approval. Ahlman seconded the motion. Roll call vote: Ayes- Mack, Ahlman, Gerlach, Kubik. Motion carried.

### **8. Approve/ disapprove Border States three new street lights**

Kubik made a motion to approve a purchase of three new street lights from Dutton Lansing not to exceed \$750.00. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Kubik, Ahlman, Mack. Motion carried.

### **9. Approve/ disapprove to bore Roger Dennis waterline at 111 1<sup>st</sup> Street**

Kubik made a motion to approve the bore of Roger Dennis waterline at 111 1<sup>st</sup> Street for 180 ft. estimated at \$1,800.00 with a 10% contingency. Mack seconded the motion. Roll call vote: Ayes- Gerlach, Kubik, Mack, Ahlman. Motion carried.

## **Resolution**

### **1. Approve/ Disapprove Resolution 20-7 to approve the Village fee schedule**

Kubik made a motion to approve Resolution 20-7 for the Village fee schedule with the change of line three to Non-Residential Building Permit Application fee, Sign permit fee to \$100.00, Utility reconnect fee to state if available for after hour service. Otherwise approved as documented. Gerlach seconded the motion. Roll call vote: Ayes- Mack, Ahlman, Gerlach, Kubik. Motion carried.

## **Ordinance**

### **1. Modify Village of Greenwood Handbook**

Ordinance 507, was introduced by Kubik, who moved for approval of the first reading, seconded by Ahlman. Ordinance of the Village of Greenwood, Cass County, Nebraska, to provide for modification of the employee

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handbook by providing for an employment category and corresponding benefits for appointed officials who work less than full time; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published either in pamphlet form or by posting; and to provide that this ordinance shall not be made a part of the municipal code of the Village of Greenwood, Nebraska. Roll call vote: Ayes-Mack, Ahlman, Gerlach, Kubik. Motion carried.

Kubik made a motion to suspend the second and third readings of Ordinance 507. Mack seconded the motion. Roll call vote: Ayes-Ahlman, Gerlach, Kubik. Mack. Motion carried.

Kubik made a motion to adopt Ordinance 507. Mack seconded the motion. Roll Call vote: Ayes- Kubik, Mack, Ahlman, Gerlach. Motion carried.

#### Board Questions or Comments

Gerlach asked Greve about office fire space. Mack asked Gerlach about keys to file cabinet.

**Adjournment** Kubik made a motion to adjourn the meeting at 8:31pm. Ahlman seconded the motion. Roll call: Ayes: Mack, Ahlman, Gerlach, Kubik.

Respectfully Submitted,  
Jasmine Greve, Village Clerk