

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
July 8, 2020
Meeting Minutes**

A Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, July 8, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view.

Call to order

Gerlach, Starr, Mack, Wilken are present. Piehl is absent.

Consent Agenda

Minutes

Claims

ADP	Dues/Fees	\$137.94
ADP Tax	Payroll Taxes	\$1491.79
Ashland Disposal Service	Services	\$80.00
Black Hills Energy	Services	\$111.42
Cole Batenhorst	Deposit Refund	\$145.16
Cass County Sheriff	Services	\$800.00
EMScconnect	Services	\$42.00
Fiala's Truck Repair	Services	\$1343.90
Frontier Coop	Supplies	\$657.40
Invoice Cloud	Services	\$172.50
Miller Monroe Farrell	Dues/Fees	\$100.00
Nebraska Child Support Payment Center	Garnishments	\$266.77
Nebraska Department of Revenue	Utility Sales Tax	\$2894.78
Nebraska Department of Revenue	Garnishments	\$31.77
One Call Concept	Dues/Fees	\$24.21
OPPD	Services	\$32,331.21
Paymentech	Dues/Fees	\$1054
Ricoh	Dues/Fees	\$150.75
State Fire Marshall Training Division	Dues/Fees	\$100.00
State of Nebraska Power Review Board	Dues/Fees	\$71.45
Quick Med Claims	Dues/Fees	\$125.31
US Postal Service	Supplies	\$220.00
Windstream	Services	\$437.23
Wirebuilt Company	Services	\$79.00
Wages	Employee wages	\$5086.91

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Gerlach noted a correction that needed to be made in the minutes. Cadwell noted there was an error in payroll that was ran on 6/13/2020. ADP did not remove the garnishments and as a result the collectors where not paid. ADP advised the clerk to reissue the checks to ensure the money would reach them in a timely manner. Wilken questioned if there where any penalties or interest if ADP would be liable. Cadwell assumed so, since the error occurred at their end.

Wilken made a motion to approve the consent agenda including minutes, claims, approval of time cards, payroll detail reports, and financials. Gerlach seconded the motion.

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Aye-Starr, Mack, Gerlach, and Wilken

Nay-None

Motion carried

Water Report

Cadwell stated that she had contacted Joyce from PeopleService to request the invoices from the annual maintenance repair budget. It was noted on the last water report that we have exceeded the annual \$4474. Joyce stated that she would get the invoices to the village in a couple days. McClatchey inquired to when the board resigned with PeopleService. Wilken explained that we never resigned the contract, but the fiscal year starts in October. Wilken stated that he thought Grashorn was going to start turning in receipts to show where the money is going. McClatchey stated that every year PeopleService is supposed to be jetting ¼ of the village sewer lines. This has not been getting done. He said that this is a little over a mile of jetting that they are responsible for every year. He said that if they are saying that since October 2019, they have jetted one mile of sewer lines, he doesn't believe that. They only time they jetted was Main to Oak Street which we were sent the bill for that. He just doesn't understand where the money has gone. McClatchey thinks that PeopleService should be keeping records of everything that they are doing in the village. If they are flushing hydrants and mains it should be documented. He explained that he has a record log of what he has done for the village since he started last year on August 1.

Sheriff Report

Maintenance Report

Gerlach explained in regard to the clogged sewer main, there used to be two houses back in the early 1950's where the coop grain bins are located. McClatchey stated that he was aware.

Clerk Report

-Treasurer's Report

Planning & Zoning

Fire/Rescue Report

Communication of Citizens

Ahlman stated that he thought the attorney would be here tonight. He explained in relationship to the lean on lots on 6th and Broad Streets. When the property of one lot was cleaned up the lien was attached to both properties. He said attach a lien to property that you did not work on. Wilken said that the Board will take it under advisement. Ahlman said that the nuisance abatement on 315 Main Street was totally illegal. He said that he never received any notification from Moll that the cleanup was going to take place. Ahlman stated that if you can prove to me that you legally notified me and went through all the steps, then he will pay the invoice. He said that the village can't prove that it was legally done though.

Old Business

Discussion approve disapprove opening dump on certain days and charging a fee to dump

Starr stated that bottom line, we do not need to hire any new employees. We should not charge to use the tree dump. We are going to run into more issues of people not wanting to clean up their yards if we are charging for this service. He feels like it is going to be hard to find someone to run our machinery and work two Saturdays a month. He thinks the dump should be open from 8am to noon. Wilken said that if they did hire someone else to work at the dump, he would not have them use town equipment. Wilken said that if he was one of the employees, who had been hired for Monday through Friday, I would not want to adjust my schedule to give up two Saturdays a month. Gerlach agreed with Wilken. McClatchey said that it prevents you from going anywhere on the weekends. McClatchey pointed out that the linemen come in on Mondays and Fridays, and wire related projects take three people. Gerlach explained that he is in favor of hiring a part time person to work two Saturdays a month, from 8am to noon. Gerlach explained that he is on the fence with charging. McClatchey explained that if you sell a ticket, at least you know that you are selling the ticket to a resident. Wilken thought this will take up more of the clerk's time. Wilken said he is on board with hiring another person to do the job at the dump. Mack stated that Stewart has made multiple trips to the dump to open it for residents after hours and on the weekends and doesn't charge the city a dime. Mack said that he should be paid for this. Gerlach agreed that he should be paid. Ahlman stated that he would be willing to do it at a reasonable rate. McClatchey asked him what a reasonable rate would be. Dennis said that at \$12 an hour for four hours, twice a month. For a \$100.00 a month, people will be happy and the town can have a peace of mind that the only thing that is getting dumped down there is limbs. The dump will be open from April through October.

Gerlach made a motion to hire a part time employee with a wage to be determined at time of hire for the tree dump on Saturday mornings, April through October, 8am through noon. Mack seconded the motion.

Aye-Gerlach, Wilken, Mack

Nay-Starr

Motion carried

Discussion approve disapprove Greenwood Cleanup Days

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Gerlach made a motion to hold Greenwood Cleanup Days on August 8, 2020 from 8am until noon. Starr seconded the motion.

Aye-Wilken, Mack, Starr, Gerlach

Nay-None

Motion carried

New Business

Discussion approve disapprove bids for stump removal in the park and alley

McClatchey explained that the tree that was cut down at 1st and Ash in the village alleyway. He provided the Board with two bids. S&S will only charge \$650.00 for the three stumps and all the cleanup. No limit tree service quoted \$900.00. Starr mentioned that the maintenance men used to rent the equipment to grind the stumps themselves. Wilken thought that the rental of the equipment costs around \$450.00 to \$500.00. Then you have to consider what it would cost the village in man hours to complete the project. Wilken feels that \$650.00 is pretty cheap.

Mack made a motion to approve S&S Tree service to remove 4 stumps for \$650.00. Gerlach seconded the motion.

Aye-Mack, Starr, Gerlach, Wilken

Nay-None

Motion carried

Discussion approve disapprove purchase of updated maps from JEO

Gerlach explained that it would cost around \$500.00 to get the updated maps on display. McClatchey asked if this was only for Zoning maps. Gerlach explained that we can get the water/sewer maps printed off of GIS anytime we would like. He will need to talk to Planning & Zoning map to see if there are any changes to be made. Cadwell inquired to what changes needed to be made. Gerlach explained that there are two or three parcels that are not correct and there is a zoning district that is not correct either. He said that it has been that way since JEO gave us these maps. There are a couple of lots splits that have occurred as well. Mack suggested that Gerlach should be working with Kubik on these issues. Starr asked what the county has right now. Gerlach explained that the county goes off of the parcels. Wilken thinks we should move forward with this matter. He asked Gerlach how long these prices are good for. Gerlach thought that these rates should be good until the end of 2020.

Wilken made a motion to purchase an updated zoning map from JEO not to exceed \$500.00. Gerlach seconded the motion.

Aye-Starr, Gerlach, Wilken, Mack

Nay-None

Motion carried

Discussion approve disapprove repair of sidewalk and tree removal at Parcel # 130030201

Wilken explained that they removed one piece of the sidewalk to repair a water line to the house. Starr asked if this had anything to do with the town. McClatchey explained that it did not have anything to do with the village. Wilken asked if there is an ordinance stating that she is required to do the repairs. Cadwell stated yes and provided the board with the letter. The ordinance states that the owner has 21 days to do the repair otherwise the village will do the repairs and access the charges to the owner's property. Wilken stated that the owner has 21 days from the day that she signed for the letter. We can't really do anything until then. He pointed out that the tree is lifting up the sidewalk. He asked who the tree belongs to. McClatchey said the owner is responsible for the tree that is in the right away. Starr said that we have run into the similar situation before. McClatchey cautioned the board, if we decide to cut the tree, we open the village up to liability. Wilken said that we wouldn't cut the tree down. We would hire it done. McClatchey said that would be the way to do it and we could bill the resident. The tree caused the problem to begin with. It caused the problem with the water line and now it has caused the problem with the sidewalk. The owner claimed that the plumber had said that there was a leak at the main. McClatchey contacted the plumber and he stated that is not what was said. McClatchey said the resident stated the village stole her dirt. McClatchey asked her how much dirt she would like delivered to her driveway that day and she neglected to tell me how much and when. Starr said that we can't really do anything in regard to the sidewalk that is lifted, but she needs to replace what was tore out. McClatchey said that she is liable if someone would trip right there. Gerlach asked if there is a street commissioner on file. Cadwell stated that Julie Ogden from JEO is our Street Commissioner.

Gerlach made a motion to table repair of sidewalk and tree removal at Parcel # 130030201 until next meeting. Mack seconded the motion.

Aye-Gerlach, Wilken, Mack, Starr

Nay-None

Motion carried

Discussion approve disapprove Dennis proposal for sidewalk on Parcel # 130030422

Dennis explained that yesterday the company came to his property to do the concrete. The sidewalk is located within his property according to the survey. The sidewalk was cracked and in disrepair. He decided to remove the sidewalk. It will cost \$3000 to fix the sidewalk and extend the sidewalk down to the fire

