

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
May 27, 2020
Meeting Minutes**

A Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, May 27, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska

Call to order

Gerlach, Piehl, Mack, Starr and Wilken are present

Consent Agenda

Minutes

Claims

ADP	Dues/Fees	\$84.46
ADP Tax	Taxes	1072.73
Amazon	Supplies	\$28.79
Black Hills Energy	Services	\$130.69
Bradon Logue	Reports	\$60.00
C&L Hardware	Supplies	\$100.95
Cass County Sheriff	Services	\$800.00
Fiala's Truck Repair	Services	\$147.10
Husker Electric Supply	Supplies	\$251.68
Lori Sobota	Reports	\$20.00
Menards	Supplies	\$133.83
Municipal Supply Inc. of Omaha	Supplies	\$584.00
Municipal Supply Inc	Dues/Fees	\$1700.00
Paymenttech	Dues/Fees	\$32.17
PeopleService	Dues/Fees	\$5712.00
Ricoh	Dues/Fees	\$45.67
Verizon	Services	\$107.08
Windstream	Services	\$442.97
Wages	Employee Wages	\$3460.45

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Piehl made a motion to approve consent agenda including minutes, claims, time cards, payroll detail reports, profit and loss, balance sheet, A/P aging summary and EFT transactions. Mack seconded the motion.

Aye-Starr, Mack, Piehl, Wilken, Gerlach

Nay-None

Motion carried

Water Report

Wilken stated the manganese report came back and the levels are very low.

Maintenance Report

Gerlach questioned what the village had on hand for white rock. McClatchey said none. Gerlach explained that there are some areas on his side of town that need to be done. Starr mentioned heading out of town on the truck route there are several holes there. McClatchey agreed that it is bad. Wilken questioned if it is village or the county's property. McClatchey said that it is ours. The one is a manhole that is collapsing a bit. The concrete is busted. The one on the edge of town, he is unsure if it is inside the corporate limits without looking for a map. It is on the edge where they drop to the ground. They both are quite bad. Starr thought that throwing a little rock in there will help. Stewart stated that they have tried rock before and it just pushes out to the side. McClatchey explained that the road at the end by the gravel, he has debated about removing some of the concrete, starting the gravel sooner. The trucks are starting to drive around it.

Gerlach requested that McClatchey keep an eye out for standing water. He knows this will become an issue here soon. Starr said that he thinks the county took care of that issue. McClatchey said that the county took care of that issue last fall. They burnt all the brush piles and buried. They cleaned out both sides of that culvert. Gerlach said that he was referring to behind Criswell's house. McClatchey explained that there is standing water over there. He doesn't think

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there is anything that can be done regarding that issue. Wilken has the same issue. Gerlach explained that he knew it had been an issue last year and figured it would be coming back up. McClatchey explained where the water is standing is the old creek channel.

Starr asked McClatchey if there was a solution for the standing water that accumulates by the Coop. McClatchey explained that he thinks that the Coop should be partially responsible for maintaining the truck route. He feels if they don't want to help out, then they can close the route and send them up the highway. The only way that you are going to be able to alleviate the problem on West Street is to put in 12 inches of concrete for the entire run. Piehl feels as if the Coop will have no interest in helping with the cost. Starr explained that right by the scale at the Coop, the water sits due to a clogged culvert. Stewart explained that it is the drain that leads to the culvert that is clogged. Wilken thought that jetting it would relieve the problem. McClatchey pointed out that the village should not cover the cost of the jetting their drain. Gerlach pointed out that the last time he had an issue with the Coop, he mailed pictures to the CEO and within 48 hours the issue was remedied. He said that he will take pictures and see if he can get the issue resolved. Wilken said that if it is underneath the highway it is possibly the State's issue. McClatchey suggested that if Gerlach thought he could get things resolved with the Coop, he should take pictures of the sewer plant and what the dumping of chemicals have done. McClatchey explained that PeopleService is having the same issue again. Coop claims that they are only rinsing off vehicles. There was actually corn mixed in with the black greasy sludge. Gerlach suggested that there might be a sewer line break somewhere.

Communication of Citizens

Ahlman explained that he is working to get 315 Main Street cleaned up. He is cleaning out the blue and white trailer that sits on the property. He explained that after the trailer is cleaned up, he will remove the trailer.

New Business

Discussion approve/disapprove Foster small animal permit

Cadwell explained that there is not enough square footage to house 8 chickens. Each animal is required to have 50 square foot per animal according to the ordinance. Gerlach pointed out that residents are only allowed to 70% of their lot covered. Wilken said that if they adjust their pen size a little to accommodate the 8 chickens, he would be fine with approve the permit.

Piehl made a motion to approve Foster's small animal permit with the understanding that he will need to extend his corral/coop space to 400 sq. ft or house only 7 chickens or less. Wilken seconded the motion.

Aye-Wilken, Mack, Starr, Piehl Nay-None Abstain-Gerlach Motion carried

Discussion approve/disapprove Flowers small animal permit

Cadwell pointed out that according to what they have on the plans the available square footage is 114 sq. ft. They plan on having 6 chickens. Wilken said that does not come close to meeting the required square footage for what he is requesting.

Wilken made a motion to deny the Flowers small animal permit due to square footage requirements. Piehl seconded the motion.

Aye-Wilken, Mack, Piehl, Starr Nay-None Abstain-Gerlach Motion carried

Discussion approve/disapprove Bush small animal permit

Cadwell explained that this permit lacked the square footage requirements.

Piehl made a motion to disapprove Bush's small animal permit due to square footage requirements. Starr seconded the motion.

Aye-Starr, Piehl, Wilken, Mack Nay-None Abstain-Gerlach Motion carried

Discussion approve/disapprove Sandlot Inc. firework permit

Wilken made a motion to approve Sandlot Inc. firework permit. Gerlach seconded the motion.

Aye-Piehl, Mack, Starr, Wilken, Gerlach Nay-None Motion carried

Discussion approve/disapprove removal of Meyers from Planning & Zoning Commission

Cadwell explained that the Planning & Zoning Commission removed the member due to inactivity at previous meeting.

Mack made a motion to remove Meyers from the Planning and Zoning Commission. Starr seconded the motion.

Aye-Wilken, Mack, Starr, Gerlach, Piehl Nay-None Motion carried

Discussion approve/disapprove removal of Schuttler from Planning & Zoning Commission

Wilken made a motion to approve the removal of Schuttler from the Planning & Zoning Commission due to inactivity. Gerlach seconded the motion.

Aye-Starr, Piehl, Mack, Wilken, Gerlach Nay-None Motion carried

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Discussion approve/disapprove removal of Johnson from Planning & Zoning Commission

Piehl made a motion to approve removal of Johnson from Planning & Zoning Commission due to inactivity. Gerlach seconded the motion.

Aye-Gerlach, Mack, Piehl, Starr, Wilken

Nay-None

Motion carried

Discussion approve/disapprove North Street electrical bore project

Mack questioned the amount of feet that would need done. McClatchey explained that it would be 780 feet that need to be done. Wilken asked how many poles would remove if we did this project? McClatchey thought four to six electrical poles would be removed if this project is done. Wilken asked if any of the poles that would be removed are on the replacement list. McClatchey stated that one pole is on that list. McClatchey explained that this project will provide power to the West shop. This project gives us the ability to provide underground electrical service to his shop and complete the loop. Mack asked the estimated cost of the project. Spickelmier quoted \$10 a foot. The bore will cost \$7850 and \$600 for the hydro vac for a total of \$8450. Starr said that money was budgeted in capital outlay this year. McClatchey said that after talking to Strode this area is a double-edged knife. We can either spend the money now or when there is an issue with the area, we will spend it repairing it along with what it will cost in emergency fees. Wilken questioned if we do not do the project, how else will we get power to the new shop. McClatchey said that it will need to be pulled from the alley way from Fiala's and come straight up North. Starr explained that alternative will still need to be bored in. It will be cheaper in cost. McClatchey said that bore would actually be longer. It is listed as 230 feet, but it would probably be in the 300 and 360 range. Wilken said that he agrees with the North Street project but he just wanted to point out the alternative plan. McClatchey pointed out that to do an overhead project is not an option, because it comes in on the west side of his house. We can't get it back around without causing issues with the water and sewer lines. Wilken asked how many electrical poles could be salvaged for later use. McClatchey said that he is unsure. He hadn't really looked into it, but thought that possibly be some. There is a secondary pole that he knows of that is not salvageable. We are money ahead to due this project this way. Starr explained that project will be done right and save the town some money in the long run. It will solve a couple different issues. Starr said that there is a blue house that has overhead connected to it. McClatchey said that he is aware of it. Starr said this project would basically give those people underground electric service for free because it needs to be done. Wilken asked what the price would be on the 25KVA transformer. McClatchey said that we have them on hand. He is not for sure, but thinks they are in the \$800 range. Wilken said that he is just trying to put a rough estimate together so they are able to vote on the issue. Wilken said that we can add that matter to the next agenda. Wilken made a motion to approve Spickelmier to do the North Street bore project not to exceed \$9000. Gerlach seconded the motion.

Aye-Mack, Piehl, Starr, Gerlach, Wilken

Nay-None

Motion carried

Discussion approve/disapprove purchase of 4000ft of 2-inch poly

McClatchey explained this amount of poly will cover the North Street project and have enough left over to other projects down the road. If we use Spickelmier's poly it will cost the village \$1962.50 just to do the North Street project or we buy this for \$2998 and that will leave us with 3000 feet extra for additional projects. Piehl asked if we have to buy 4000 ft. McClatchey explained that to do a special order for less will actually cost the town more.

Wilken made a motion to approve the Border States quote for 2-inch poly for \$2997.68. Gerlach seconded the motion.

Aye-Starr, Piehl, Mack, Wilken, Gerlach

Nay -None

Motion carried

Discussion approve/disapprove 3 street patches and one piece of sidewalk of concrete repair for \$800.00

Mack asked where the street patches would be installed. McClatchey explained the hole on 5th Street by Grand, the one on Walnut Street that was dug out for water line installation, and the one on 1st Street by the Leatherwood property. There is a 3X3 piece of sidewalk that was removed on North Street when working on an electrical project some years back that was never replaced.

Wilken made a motion to approve the three street patches and one piece of sidewalk of concrete repair not to exceed \$900.00. Starr seconded the motion.

Aye-Wilken, Gerlach, Mack, Starr, Piehl

Nay-None

Motion carried

Discussion of zoning change, utilities, and installation of street for parcel # 130392562, 130392563, and 130398459

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Cadwell said these properties side outside the corporate limits. Ahlman explained he would like to see the back lots by the railroad zoned commercial so he is able to bring in some small businesses. His relator has several people interested in the lots for small businesses. He feels that no one is likely to build residential on those lots by the railroad track.

Ahlman stated that there is water on Broad Street and sewer in the alley. Ahlman said that he is willing to work with the board on this matter. He thought that for the three properties back there, they would not need anything bigger than a 2-inch water line. He said that he has the trencher and the pipes. He said that he will do that if that is what it takes to get water to those properties. Wilken explained that Ahlman would not be able to do that himself because he is not a licensed plumber. Ahlman explained that he could lay the pipe, he just could not hook on to the water line. Wilken asked if Ahlman is insured. Ahlman stated that he was not, but he could get insured. Wilken explained that if you are going to do any developing, the developer is required to put the infrastructure in, not the town. Wilken asked if he was asking for the village's help or what he was looking for from the discussion. Ahlman's realtor clarified that this was more of a discussion to find out what could be done. He is just listing them for sale. He is just here to listen and understand what the possibility is, so he can listen and get them sold. He said that he doesn't want to lead someone down the wrong path. Ahlman asked if Wilken would have a problem rocking Broad Street back to Blaine Street. He thought a 25ft rock street would be sufficient. Board requested that he come back with a proposal including plans, budgetary number, etc. That way they would know exactly what he is requesting.

Discussion approve disapprove McClatchey employment furlough

Wilken stated that this was added to the agenda so it is on record that he has been on furlough for the last three weeks. Piehl stated that the next time this happens all board members need to be notified at the time. Starr made a motion to approve the McClatchey employment furlough. Gerlach seconded the motion.

Aye-Mack, Piehl, Starr, Wilken, Gerlach

Discussion approve disapprove McClatchey return from employment furlough

Wilken made a motion to approve McClatchey's return from furlough on May 26, 2020. Gerlach seconded the motion.

Aye-Gerlach, Wilken, Mack, Starr, Piehl

Nay-None

Motion carried

Resolution

Discussion Approve/disapprove Resolution 20-3 to approve the Multi-Jurisdictional Hazard Mitigation Plan

Wilken made a motion to approve Resolution 20-3 to approve the Multi-Jurisdictional Hazard Mitigation Plan. Gerlach seconded the motion.

Aye-Mack, Starr, Piehl, Wilken, Gerlach

Nay-None

Motion carried

Board Questions or Comments

Gerlach mentioned the tree dump having set hours. Starr suggested having Stewart take off half a day on Friday and opening the tree dump on Saturday mornings. Stewart questioned why he should have to give up his time. Starr said that it doesn't have to be him, Cadwell or McClatchey could do it too. McClatchey said that you could probably find someone to do it that is retired to do it on a Tuesday, Thursday, and Saturday. You would need to pay for a ticket at the village office and that would offset the cost of the person's wages. Ashland already charges to use their dump. The board discussed having SENAHC coming out to the next meeting. The board will start moving forward with abating properties.

Wilken mentioned the Nebraska Care Act and the guidelines surrounding it. Wilken asked the board if they would like him to get bids on for the street repair. Cadwell asked when the office will be reopening and what she should tell people regarding the matter. Wilken pointed out that state and federal offices are closed right now. Wilken said that we can discuss this at the next meeting. McClatchey questioned if anyone had talked with Lambert regarding mowing on Church Road.

Adjournment

Wilken made a motion to adjourn at 8:23pm. Gerlach seconded.

Aye-Gerlach, Wilken, Mack, Piehl, Starr

Nay-None

Motion carried