

Greenwood Nebraska

Small Town, Nebraska with Big Heart

Board of Trustees Meeting February 12, 2020 Meeting Minutes

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, February 12, 2020 at the E.L. McDonald Community Center, 619 Main Street, Greenwood, Nebraska.

Call to order

Mack, Piehl, Gerlach, Wilken, and Starr are present

Consent Agenda

Minutes

Claims

ADP	Payroll Processing	\$142.94
ADP Tax	Payroll Taxes	\$1652.37
ADP Wage Garnishment	Garnishments	\$391.77
Amazon	Supplies	\$185.06
Biblionix	Due/Fees	\$800.00
Border States	Supplies	\$299.00
Brandon Logue		\$280.00
Buel Trucking Inc.	Salt/Sand	\$2076.10
C & L Hardware	Supplies	\$14.77
CHM Computer Service		\$386.40
Constellation	Natural Gas	\$640.05
Cooks Country	Library Supplies	\$44.95
Cornhusker State Industries	Supplies	\$93.22
Country Sampler	Library Supplies	\$19.98
Emergency Medical Supplies	Supplies	\$43.35
EMScconnect	Due/Fees	\$42.00
Frontier	Fuel	\$664.95
Husker Electric Supply	Supplies	\$16.93
Invoice Cloud	Dues/Fees	\$174.70
Julie Wrich		\$360.00
Langfeldt Overhead Door	Repair/Maintenance	\$580.00
Lori Sobota		\$580.00
Nebraska Department of Revenue	Utility Sales Tax	\$4337.27
OPPD	Electric	\$31600.33
Paymenttech	Dues/Fees	\$51.34
Penworthy	Supplies	\$110.34
Rembolt Ludtke	Professional Fees	\$372.00
Spickelmier & Son Inc.	Contract Labor	\$8200.00
Taste of Home	Supplies	\$13.00
The Oprah Magazine	Supplies	\$34.97
University of Omaha	Dues/Fees	\$393.00
Quick Med Claims	Dues/Fees	\$.75
Wahoo Waverly Ashland Newspapers	Publishing	\$68.57
Wirebuilt Company	Dues/Fees	\$79.00
Employee Wages	Wages	\$6376.47

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

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Piehl made a motion to approve the consent agenda. Wilken seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack

Nay-None

Motion carried

Sheriff Report

Maintenance Report

McClatchey said that he will now include the maintenance report with the board packet. If there are any questions, feel free to ask. Wilken asked if the green truck has been dropped off at Fiala's to have the motor repaired.

McClatchey said that had been done last week. Gerlach questioned how much conduit they had been short to finish the bore project. McClatchey said that they did not have two-inch conduit to match up to their pipe. He purchased 8 sticks.

McClatchey discussed the bore done by Spicklemier and the work that was done to run electricity to the new build on 7th and Broad Street.

Clerk Report

Treasurer's Report

Cadwell explained she used the same format as another village but if there is anything else that the board would like her to add let her know. She also explained the changes on the agenda where the financial reports are listed by report name. The state auditor had requested these changes.

Planning and Zoning

Wilken explained that he spoke with Freeman-Caddy regarding attending a Planning & Zoning meeting to offer some assistance. Freeman-Caddy explained that there needs to be a recommendation by Planning & Zoning to reduce the number of members before the board can take action and make an ordinance to approve the change.

Fire & Rescue

Wilken said that they will start turning in documentation of EMS reports done by the month. He explained that last year, there were 61 calls and of that 35 were billable. The revenue for the rescue department is way down. There will be a pancake feed coming up soon. He thought it would be the last week in March.

Old Business

Discussion approve disapprove purchase of employee uniforms/badges

Wilken said that the shirts are \$9-\$12 per shirt on Amazon. He explained we will need to look into finding someone to put on the logo. It might be more beneficial to purchase the shirts from the person doing the work. Piehl said she has discussed this with a vendor, but was not sure of what the board would like to see on the shirts. Starr suggested just having the employees carry a badge. McClatchey said that a badge would not stop him from getting run over. Piehl suggested that we can put Village of Greenwood or VOG on the shirts. Otherwise, we can purchase the high visibility shirts and carry badges. Piehl and Gerlach will be getting quotes for employee uniforms for next meeting.

Wilken made a motion to table the purchase of employee uniforms at this time. Gerlach seconded the motion.

Aye-Wilken, Starr, Mack, Piehl, Gerlach

Nay-None

Motion tabled

New Business

Discussion approve disapprove SENACH presentation and properties to abate

Jim Warrellman from SENACH provided the board with a presentation of where properties started in June with 82 properties. There are 18 new properties that will receive courtesy letters. They presented pictures of 11 properties that had made little or no progress cleaning up and removing unlicensed vehicles since June of last year. The board will make the decision to abate the properties. Freeman-Caddy discussed the option of hiring a company to clean up the properties or having the maintenance men do the work. She also discussed hiring a company to tow unlicensed vehicles. Wilken questioned whether the village would need to go to court before cleaning up the properties. Freeman-Caddy said that was not required. They have already had the opportunity to appeal. Cadwell explained that there was one, but they had run out of time. Warrellman offered to do some research of companies who will do this kind of work. Freeman-Caddy explained that you will need to have someone in line for this before you send the 5-day letters out. Wilken questioned what the towing companies would need before the vehicles are towed. Freeman-Caddy said that varies from each company. We need to make sure that we are not towing licensed vehicles. Freeman-Caddy said that we would need to have the sheriff's run the VIN numbers before the cars are towed. There is a notice process on the vehicles. She said that might be something the towing company will have to do, but she wanted to double check that. The board decided to let SENAHC know when to send out the five-day notices.

Warrellman said they will be attending the meetings in both March and April.

