

Greenwood Nebraska

Small Town, Nebraska with Big Heart

Board of Trustees Meeting January 29, 2020 Meeting Minutes

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, January 29, 2020 at the E.L. McDonald Community Center, 619 Main Street, Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view.

Call to order

Mack, Piehl, Gerlach, Starr and Wilken were present.

Consent Agenda

Minutes

Claims

ADP	Dues/Fees	\$347.98
ADP Garnish	Garnishments	\$391.77
ADP Tax	Payroll Taxes	\$1641.75
Amazon	Supplies	\$108.19
Ashland Disposal Service	Trash Service	\$54.00
Black Hills Energy	Natural Gas	\$216.63
Bromm, Lindal, Freeman-Caddy	Retainer	\$750.00
Cass County Sheriff	Law Enforcement	\$800.00
C&L Hardware	Supplies	\$14.77
ConAg Equipment Services	Repair/Maintenance	\$9538.68
Country Women	Supplies	\$15.00
Emergency Medical Products	Supplies	\$410.70
Husker Electric	Supplies	\$84.29
Jones Group Insurance	Insurance	\$25401.00
Menards	Supplies	\$335.58
Nebraska Department of Revenue	Utilities Sales Tax	\$4021.76
Nebraska Department of Revenue	Keno Sales Tax	\$670.00
Nebraska Medicine	Dues/Fees	\$430.32
NMPP	Supplies	\$292.92
PageMyCell	Dues/Fees	\$550.00
Paymenttech	Dues/Fees	\$47.25
PeopleService	Dues/Fees	\$5712.00
Quick Med Claims	Dues/Fees	\$0.75
Ricoh	Printing	\$225.27
SENACH	Dues/Fees	\$10,000
Stryker	Equipment/Supplies	\$25,605.18
The Pioneer Woman Magazine	Supplies	\$12.00
US Postal Service	Postage	\$270.00
Verizon	Telephone	\$261.25
Wahoo-Waverly-Ashland Newspaper	Publication	\$367.93
Windstream	Telephone	\$443.06
Employees	Wages	\$4431.03

Approval of time cards

Financials

Wilken explained that he would like to withhold payment for EMS reports until discrepancies are resolved.

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Gerlach made a motion to approve consent agenda including minutes, claims, timecards, and financials with the exception of payments for the EMS reports. Starr seconded the motion.

Aye-Piehl, Gerlach, Wilken, Starr, Mack

Nay-None

Motion carried

Water Report

Grashorn discussed a water main break that was found on December 24 on 1st Street between Ash and Pine Streets. The water main was repaired on December 26. He explained that there were fish heads caught in the sewer plant flume. He was able to get those out and everything is now running properly. There was a sewer plug at Oak and North Streets. He had that jetted out. There was also an issue at 5th and Cass Street. He had Nebraska Rural Water and televise the issue. It was inconclusive. The line was clean the entire way. There were some issues trying to get into the main. It was dug up the following day. There was nothing wrong with the tap. Grashorn explained that he ended up cutting this apart because there had been issues prior to this situation. Everything is fine. He did note that there is some standing water in the main. He will televise the city sewer line at a later time.

Grashorn discussed the contract PeopleService and he would like to keep the price at the current rate of \$5712.00 for the next 12 months. He will take meter reading out of the contract which will save the village around \$3000.00.

Gerlach inquired how many new water meters the village has on hand. Grashorn thought the village has around 5 or 6 which is what it will take to replace the water meters that are not reading.

Wilken inquired about repairing the gear box at the sewer plant. Grashorn said that currently they are only using one side and it seems to work better that way. He will take a look at what he will need to repair it.

Wilken complimented Grashorn on the work he has been doing for the village.

Maintenance Report

McClatchey discussed ordering and receiving new street signs. Calling OPPD out for a power issue at Frontier, and pushing snow. He explained that they repaired a mailbox that a citizen said was damaged by the Village's snow plow. McClatchey took pictures and measured from tire track to mailbox. He doesn't believe that the damage was done by our plow but repaired it anyway. There was an issue with the garage door at the maintenance shop and a company was called out to repair it. Spicklemier started the new electric project that was approved by the board. T & R Electric came out and picked up the old transformers. McClatchey discussed hiring one more part time lineman to help out. The current lineman is only available on Fridays.

Clerk Report

Cadwell discussed working with the state auditors this week. She explained that we need to come up with a formal inventory policy and what date every year that this would be looked at by the board and approved. Cadwell feels that they are going to require us to make some changes within the TIF projects. We will also need to make an ordinance for the hall rental fee and occupation tax.

Planning and Zoning

Kubik mentioned that a citizen put up a fence on his property without a permit. The board discussed having the clerk send out a letter and the permit fee would double as a result.

Kubik explained that they are having trouble having meetings due to poor attendance. He discussed reducing the number of members to 5. Caddy-Freeman said that their can also be an alternate member who attends and votes when necessary.

Communication of Citizens

Wright thanked the board for removing the dead tree in the alley. He discussed a citizen having four tractors parked in their yard, which is a violation of zoning. He also complained that there is a trailer of this neighbors's that sits 6 feet into the alley. He is wondering if this citizen has been sent a letter because he has not received any feedback on the matter. He feels that since this nuisance program is paid for with tax payer dollars. He said that the citizens of the community have no idea if they are getting their money's worth with this program. He says he doesn't know if the numbers of the properties that are getting cleaned up are worth what we are spending. Wilken explained to Wright that if he attended all the meetings, he would know that SENACH comes in and does presentation slides of where the properties started off at and where they are now. Wright continued to address concerns with the program to the board. Caddy-Freeman pointed out that the reason that the citizen might have not received a letter from SENACH is because the trailer and tractors are zoning violations and not nuisance violations. Caddy-Freeman requested that he turn a public records request if he would like to access the information he is requesting.

Wright said that he was unable to access the minutes online. He said that they only go back to November.

He said that he was not able to access the meeting minutes in ten days. Cadwell explained that minutes had not been approved by the board at that time. Caddy-Freeman explained that she is able to give unapproved minutes to someone that is requesting them, but she will need to write unapproved on them.

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Ahlman said there is an issue with addresses North and South Broad Street that needs to be corrected. It is causing confusion in emergency.

Kubik requested that the property be surveyed and marked at the service station to keep them from parking the cars in a manner that impede visibility. Wilken said that there are numerous complaints regarding this issue.

New Business

Introduction to new village attorney, Maureen Caddy-Freeman

Maureen Caddy-Freeman introduced herself. She had been the village attorney in previous years. Her office has represented governmental entities for over 40 years. Her office represents 19 municipalities. She currently represents the villages of Eagle and Elmwood in this area. In the past, she attended one meeting a month. She doesn't have to be here unless the village would need her at the meeting. She would just like to be given a couple weeks' notice. We prefer to communicate through the chairman and the clerk, so we don't have board members with difference of opinion triangulating the attorney. If there is a board member working on the special projects, as long as the Chairman specifies, I will work with them.

Discussion approve disapprove Connor Comstock to Fire & Rescue Department

Wilken made a motion to approve Connor J. Comstock to Fire & Rescue Department pending background and clarification of whether he would like to be a fire fighter or an EMT. Gerlach seconded the motion.

Aye-Wilken, Starr, Piehl, Gerlach Abstain-Mack Nay-None Motion carried

Discussion approve disapprove Corin Logue to Fire & Rescue Department

Wilken made a motion to approve Corin Logue to the Fire & Rescue Department pending background check. Gerlach seconded the motion.

Aye-Gerlach, Wilken, Starr, Piehl Abstain-Mack Nay-None Motion carried

Discussion approve disapprove contract with Quick Med Claims to handle Rescue

Department billing

Cadwell explained that they bought out EMS Billing Services.

Wilken made a motion to approve Quick Med Claims to handle Rescue Department billing. Piehl seconded the motion.

Aye-Mack, Starr, Wilken, Gerlach, Piehl Nay-None Motion carried

Discussion approve disapprove computer for Planning & Zoning use

Kubik explained that it would be beneficial for the Planning & Zoning to have a computer to use during meetings. Piehl asked if the laptops for Fire & Rescue Department would work for what they need. Wilken said that those laptops are kind of old. They decided to see if the older laptops would work to fill this need.

Discussion approve disapprove purchase of rock

Gerlach made a motion to approve the purchase of 30 ton 1 1/2 rock, 30 ton of 1-inch rock, a truck and pup of sand, and asphalt millings not to exceed \$2000.00. Mack seconded the motion.

Aye-Piehl, Mack, Starr, Gerlach Abstain-Wilken Nay-None Motion carried

Board Questions or Comments

Mack said that a variance will need to be issued for the new build. There was discussion on whether the right call had been made on setbacks. They discussed whether Church Road was a city or county road. It was determined that Church Road is a city road.

Gerlach said that there is paint peeling off the Fire Hall. He would like to see it painted when the weather warms up.

Adjournment

Wilken made a motion to adjourn at 8:35PM. Piehl seconded the motion.

Aye-Starr, Mack, Piehl, Gerlach, Wilken Nay-None Motion carried